

January 9, 2017

Re: Recommendation to Award Invitation for Bids 17-43-C18 – Sabino High School Roof Replacement

To: Kevin L. Oster, MAS, CPPB

The submitted solicitation IFB 17-43-C18 bids were emailed to Linda Wright (Project Manager) and Herzog and Associates (Contracted Architect) to determine if the five (5) received bids on December 22, 2016 @ 3:00 P.M. were all responsive and responsible. Steve from Herzog and Associates reviewed all submitted documents and recommended that JBS Roofing be considered “non-responsive” as they did not bid within the project specification. My department also concurs with that assessment. The only four (4) bids were considered responsive and responsible.

Purchasing created an abstract based on the submitted prices for both bid packages. Once this was created it was emailed to A & E for review. The abstract listed the pricing of all five (5) contractors although at the bottom of JBS Roofing it stated that their bid was not being considered due to not being within specifications. The four (4) other contractors were then ranked based on their pricing provided.

Roofing Southwest was clearly the lowest responsive and responsible bid for both bid packages, and it is my recommendation to concur with the abstract and architect’s recommendation and award both bid packages to Roofing Southwest.

Patricia Cisneros
Projects Office