



MEETING OF: January 16, 2018

TITLE: Approval to Use a Cooperative Contract to Purchase Career and Technical Education (CTE) Technology Items in Excess of \$250,000

ITEM #: 3

Information:

Study:

Action: X

PURPOSE:

To obtain Governing Board approval for the purchase of Apple Technology Products for the CTE Department using a Mohave Educational Services Cooperative Contract that will cost approximately \$262,000.

DESCRIPTION AND JUSTIFICATION:

The CTE Department has a need to procure Apple Technology Products for student use. Due to the timeliness of this request and the limited options available for purchasing Apple products, it has been determined that using the Mohave Education Services Cooperative Contract as the contract vehicle for making this purchase would be in the best interests of the District.

Mohave Educational Services Cooperative performed a competitive process which resulted in just one response from Apple Educational after soliciting over 500 technology vendors. A determination for brand name specifications was completed by Mohave in accordance with Arizona Administrative Code R7-2-1011(c). The Executive Summary further details the procurement process.

The CTE Department has included a Written Justification as to why they can use only the Apple Technology products for this application. The Justification was reviewed by our Technology Department and by the Purchasing Department. The justification has been deemed acceptable, considering the unique software programs in use by the CTE Department that only operate on Apple devices and their proprietary operating system.

Due Diligence has been completed by the Purchasing Department on the Mohave Cooperative Contract to be used for this purchase and finds that it is in compliance with State and District procurement rules and policies. The pricing offered by the cooperative contract has been determined fair and reasonable.

Chuck McCollum, CTE Director, will be present at the Board Meeting to answer questions regarding the District's need for this technology equipment.

Kevin Startt, Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

In accordance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

 Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X _____ District Budget
 _____ State/Federal Funds
 _____ Other
Budget Cost Budget Code
 \$262,000 Multiple Budget Codes - see attachment

Budget Certification (for use by Office of Financial Services only):

Date 01/09/2018
 I certify that funds for this expenditure in the amount of \$262,000.00 are available and may be:
 X Authorized from current year budget
 Authorized with School Board approval
 Code: Fund:
 266.337.1000.6737.2645.20072.5049
 2660.330.1000.6737.2620.20037.5049
 266.345.1000.6737.2650.20073.5049
 266.324.1000.6737.2660.20069.5049

INITIATOR(S):

Kevin Startt, Director of Purchasing	12/5/2017
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Executive Summary
 Technology Justification
 Written Estimate
 Written Estimate
 Written Estimate
 Written Estimate
 Written Estimate
 Written Estimate
 Written Estimate
 Written Estimate
 Written Estimate
 Written Estimate
 Budget Codes

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
 CONTINUATION SHEET