



## TUCSON UNIFIED SCHOOL DISTRICT

MEETING      January 15, 2019  
OF:

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TITLE:            Approval of Additional Expenditures to Exceed \$250,000 for Supplemental Curriculum Materials -  
(Handwriting Without Tears) for FY 18-19

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ITEM #:            9

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Information:

Study:

Action:            X

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### PURPOSE:

Board approval for additional expenditures on Handwriting Without Tears for previously approved supplemental curriculum materials. Expenditures that will surpass the \$250,000 Board approval threshold total approximately \$79,000.

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### DESCRIPTION AND JUSTIFICATION:

Handwriting Without Tears supplemental curriculum material was previously approved for District use in grades K-5 by the Board in August of 2018. Authorization is required by Board Policy for expenditures exceeding \$250,000 with any single vendor.

The attached quote is for additional workbooks and will total approximately \$71,000 including tax. An additional \$8000 for tax on the last expenditure brings the total amount over the \$250,000 limit to \$79,000.

A representative from Curriculum and Instruction will be present to answer questions regarding the need for these additional supplemental curriculum materials.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

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### BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ - Purchasing Procedures

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### LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

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Legal Advisor Signature (if applicable)

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## BUDGET CONSIDERATIONS:

X \_\_\_\_\_ District Budget  
 \_\_\_\_\_ State/Federal Funds  
 \_\_\_\_\_ Other

Budget Cost	Budget Code
\$71,000	610.550.1000.6643.5040.00000.5040
\$8,000	610.550.1000.6643.5040.00000.5040

Budget Certification (for use by Office of Financial Services only):

Date 12/20/18

I certify that funds for this expenditure in the amount of \$\$79k are available and may be:

X Authorized from current year budget

Authorized with School Board approval

Code: Fund:

## INITIATOR(S):

Kevin Startt, Director of Purchasing

12/20/2018

Name

Title

Date

## DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

## ATTACHMENTS:

Click to download

[Presentation on Handwriting w/o Tears](#)[Quote](#)

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM  
CONTINUATION SHEET