

**TUCSON UNIFIED SCHOOL DISTRICT**

MEETING January 15, 2019
OF:

TITLE: Approval to Award Invitation for Bids (IFB) 19-58-C23 - Fire Sprinkler, Kitchen Hoods, Fire Alarm Systems, Inspections, Parts and Repair Service, As Needed

ITEM #: 4

Information:

Study:

Action: X

PURPOSE:

It is the intention of the District to procure for scheduled annual fire sprinkler system inspections, testing, calibration, repairs, parts and service for approximately 95 District locations in addition to kitchen hoods (10) and fire alarm systems parts and service, the District intends to award this contract starting upon award through December 31, 2019, with the possibility of four annual renewals, for a total contract period not to exceed five years.

DESCRIPTION AND JUSTIFICATION:

Notification of the IFB was emailed to 89 vendors using www.azpurchasing.org, the District's contracted bidding service. The Purchasing Department received two bids and ten "no bids". One of the bids was determined to be non-responsive.

The one remaining bid was evaluated by the Contract Liaison/District Operations Safety Supervisor for review of responsiveness to all specifications in addition to review of the price tabulation. The recommendation letter has been included with the agenda item for Board review.

In accordance with AZ Administrative Code R7-2-1032 - The one remaining bid has been determined to be responsive and the price submitted has been determined to be fair and reasonable, and other prospective bidders had a reasonable opportunity to respond to the solicitation.

Award is being recommended to Siemens.

Estimated expenditures for this IFB is estimated at \$400,000 annually for a potential contract expenditure of \$2 million over five years.

An executive summary that further details the procurement process is attached for Board review.

A representative from Operations will be present to answer questions regarding the need for these services.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X _____ District Budget
 _____ State/Federal Funds
 _____ Other _____
Budget Cost Budget Code
 \$300,000/year - 500.100.4710.6450.5013.60000.5013
 \$1.5 million over
 five years
 \$100,000/year 001.100.2630.6430.5013.00000.5013
 over 5 years total
 \$500K

Budget Certification (for use by Office of Financial Services only):

Date 1/9/19

I certify that funds for this expenditure in the amount of \$\$2M are available and may be:

X Authorized from current year budget
 X Authorized with School Board approval
 Code: Fund:

INITIATOR(S):

Kevin Startt/Director of Purchasing

12/20/2018

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

Click to download

[Department Recommendation](#)

[Executive Summary 19-58-C23](#)

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET