



MEETING OF: January 14, 2014

TITLE: Approval to Award Request for Quote (RFQ) 14-76-C14 Mass Notification System

ITEM #: 14

Information:

Study:

Action: X

PURPOSE:

Approval to award RFQ 14-76-C14 Mass Notification System for District and campus emergency notification using Strategic Alliance of Volume Expenditures (SAVE) Cooperative Contract 13-31MP.

DESCRIPTION AND JUSTIFICATION:

It is the intention of the District to enter into a contract with a qualified vendor who can provide District and campus emergency notification, attendance callbacks, and general standardized parent/community communication.

Requests for Quotations were sent out to four (4) vendors under the SAVE Cooperative Contract. All four responded with offers. Award determination was made by an evaluation committee. The recommended offerer was determined to have submitted an estimate that is most advantageous to the District and the rates offered were determined to be fair and reasonable. See attached Executive Summary and Committee Recommendation.

The Superintendent's Goals on Achievement and well as Customer Service are supported by this service.

Damon Jackson, Chief Information Officer, will be present to answer questions regarding the use of the Mass Notification System.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Board Policy DJ - Purchasing

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

Budget Certification (for use by Office of

X

District Budget

State/Federal Funds

Other

Budget Cost

Budget Code

\$72,500 per year

Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing




1/7/14

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Committee Recommendation
 Recommended Vendor Estimate
 Executive Summary