



MEETING OF: January 14, 2014

TITLE: Approval to Purchase Computer Equipment for Technology Services Refresh Project using State Cooperative Contract

ITEM #: 12

Information:

Study:

Action: X

PURPOSE:

To approve the lease purchase of computer workstations and laptops through State Cooperative purchasing contracts with authorization for the Director of Purchasing to execute the lease documents.

DESCRIPTION AND JUSTIFICATION:

The Technology Services Department has determined that the District needs to lease purchase technology equipment as part of a refresh program for workstations and laptops throughout the District. Included are 2000 desktop and 500 laptop computers. All of the needed equipment and services are available from multiple contracted vendors through State and Cooperative Contracts. Leasing/financing options are available as part of the State Contracts, while additional leasing/financing options are available to the District through cooperative contracts.

A committee of Technology Services employees reviewed estimates from three (3) State of Arizona and Cooperative Contracted vendors for the desktop and laptop computers and made their recommendation. The committee recommendation was made in consideration of price, value, specifications, vendor capability, maintenance and warranty services provided. Details and the recommended vendor are included in the Technology Services Recommendation and Executive Summary.

Due Diligence has been completed by the Purchasing Department on the State Cooperative Contract to be used for this purchase, and have been previously been Board approved.

This Technology Services purchase supports the Superintendent's Goals on Achievement, Student Enrollment and Customer Service.

Damon Jackson, Chief Information Officer, will be present to answer questions regarding the use of the Technology equipment.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Board Policy DJ - Purchasing

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
_____	State/Federal Funds
_____	Other
<u>Budget Cost</u>	<u>Budget Code</u>
Principal/interest total	
over 5 yrs =	
\$2,624,389	

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget _____




Authorized with School Board approval _____

Code: _____ Fund: _____

INITIATOR(S):

Kevin Startt, Director of Purchasing	1/7/14	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Committee Recommendation
 Executive Summary
 Amortization Schedule