



MEETING OF: January 12, 2016

TITLE: Award Invitation for Bids (IFB) 16-55-C20 – OEM (Original Equipment Manufacturer) Vehicle and Engine Parts

ITEM #: 10

Information:

Study:

Action: X

PURPOSE:

Approval to Award Invitation For Bids (IFB) 16-55-C20 – O.E.M. (Original Equipment Manufacturer) Vehicle and Engine Parts

DESCRIPTION AND JUSTIFICATION:

It is the intention of the Tucson Unified School District to purchase O.E.M. Vehicle and Engine Parts for the TUSD Transportation Vehicle Maintenance Shops.

This is a multi-term contract to multiple vendors beginning upon award, with annual renewal options through December 31, 2020. Determination has been made to award IFB 16-55-C20 to multiple bidders. Based on the demographics of the District, and the ability to provided needed parts to all three (3) TUSD vehicle maintenance yards (i.e. West Yard: 4750 W. Jeffrey Road, Central Yard: 530 South Norris Ave, and the East Yard: 9300 East Broadway Blvd) it has been determined to be in the District's best interest to award this contract in this manner. It is often necessary to obtain materials in a timely manner, meet specific vehicle type needs, all at competitive pricing. As one of the largest school districts in Arizona with a fleet of over 350 vehicles, it is determined that awarding to multiple vendors would provide the needed quantity, diversity of products, quality, service and/or delivery needed to the district. Historically the district has had the need to award this type of contract to multiple vendors which has been advantageous to meet the significant volume and diversity within the District.

Award recommendation is based on abstract results per AZ Administrative Code R7-2-1031. An Executive Summary and the department's recommendation are provided for your review.

The notice of Invitation for Bids was sent to two hundred seventy-five (275) vendors using the department's official competitive sealed solicitation website AZ Purchasing. Six (6) vendors responded with bids and there were seventy-one (71) No-Bids. Upon bid opening, one bid was determined to be non-responsive.

Estimated Annual Expenditures are \$100,000 a year (X 5 years = \$500,000 over the life of the contract).

A representative from Operations will be present to answer questions regarding the use of this contract.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:



For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:		Budget Certification (for use by Office of Financial Services only):
X _____	District Budget	Date _____
_____	State/Federal Funds	I certify that funds for this expenditure in the amount of \$ are available and may be:
_____	Other _____	Authorized from current year budget
Budget Cost _____	Budget Code _____	Authorized with School Board approval
Estimated \$100K/YR 001-100-2650-6611-5070-00000-5070		Code: _____ Fund: _____
- \$500K over five years		

INITIATOR(S):		
Kevin Startt, Director of Purchasing		12/15/2015
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Department Recommendation
 Executive Summary