

**Tucson Unified School District No. 1
Governing Board Special Meeting
Board Room, Morrow Education Center
1010 East Tenth Street
Tucson, Arizona**

**October 5, 2004
4:00 p.m.**

MINUTES

Present:

Joel T. Ireland, President
Judy Burns, Clerk
Bruce Burke, Member
Adelita Grijalva, Member – arrived at 4:10 p.m.
Mary Belle McCorkle, Ed.D., Member

Also Present :

Roger F. Pfeuffer, Interim Superintendent
Jane Fairall, Legal Counsel
Patti Lopez, Ed.D., Interim Deputy Superintendent/Chief Academic Officer
Judith Knight, Ph.D., Chief Business Officer
Estella Zavala, Interim Director, Public Relations
Rick Haan, Interim Chief Accountability Officer
Kelly Langford, Senior Academic Officer – Student Services
Harriet Scarborough, Ph.D., Senior Academic Officer – Professional Development & Academics
Maria Cuesta-Patterson, Principal Supervisor (Interim)
Dea Salter, Principal Supervisor (Interim)
Pat Beatty, Executive Director, Financial Services
Susan Wybraniec, Executive Director, Human Resources
Lorraine McPherson, Executive Director, Exceptional Education
Bobby Johnson, Director, Human Resources, Certified
Galt Pettett, Director, Employee Relations
Marcus Jones, Director, Engineering and Planning Services
Norma Johnson, Policy Coordinator
Nancy Woll, Compliance Officer
Holly Colonna, Counselor, Guidance and Counseling
Bridget Auvenshine, Director of Staff Services to the Governing Board
Mary Alice Wallace, Senior Staff Assistant II to the Governing Board
Linda Todd, Staff Assistant II to the Governing Board
Robert Hersch, Executive Director, Educational Leaders, Inc.
Rosalba Meza, Vice President, Tucson Education Association
Phil Brenfleck, Moderator, School Community Partnership Council
Julie Wanat, Co-Moderator, School Community Partnership Council
Sarah Gassen, *Arizona Daily Star*
Eric Sargara, *Tucson Citizen*

ITEM

ACTION

SPECIAL MEETING CALLED TO ORDER – 4:05 p.m.

ACTION ITEMS

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| <p>1. Schedule an executive meeting at this time to consider the following matters –</p> <p>A. Legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 Subsections (A)(3) and (A)(4)</p> <p>1) Legalities regarding bond/override election activities</p> <p>2) Fisher-Mendoza</p> <p>B. Personnel issues pursuant to A.R.S. §38-431.03 (A)(1); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 Subsections (A)(3) and (A)(4)</p> <p>1) Discussion of the employment of the Interim Superintendent</p> | <p>Judy Burns moved, Bruce Burke seconded, approved unanimously. Adelita Grijalva was not present for the vote.</p> |
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SPECIAL MEETING RECESSED – 4:06 P.M.

SPECIAL MEETING RECONVENED – 5:50 P.M.

Joel Ireland asked Judy Burns to lead the Pledge of Allegiance.

STUDY/ACTION ITEMS

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| <p>2. Superintendent Search Process</p> <p>a) Discuss and determine whether to issue a Request for Proposals (RFP) or hire an ad hoc employee to oversee the superintendent search process, including discussion of scope of services for either process; and/or</p> <p>b) Discuss and determine an alternate procedure for employing a superintendent; and/or</p> | <p>Mary Belle McCorkle moved to table Item 2 (a), (b) and (c); Adelita Grijalva seconded; approved 4-1. Bruce Burke voted no.</p> |
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ITEM

ACTION

STUDY/ACTION ITEMS (continued)

2. Superintendent Search Process (continued)

- c) Discuss and determine administrative infrastructure including interim and permanent positions

3. Appointment of additional members to the Superintendent Oversight Committee for the 2004 Bond/Override

Roger Pfeuffer advised this is an ongoing process, provided other information and recommended the names of Tom Zlaket, Rex Woods, Eugene Jones, Jim Lovelace and Kevin Larson.

Board members asking questions or commenting were Adelita Grijalva and Joel Ireland. Joel Ireland advised that Tom Zlaket, former Chief Justice of the Arizona Supreme Court, has agreed to chair the committee.

Bruce Burke moved approval, Judy Burns seconded; approved unanimously.

GOVERNING BOARD POLICIES

Approved policies may be viewed on the District web page— www.tusd.k12.az.us

Study/Action

4. Policy Code No. AC – *Discrimination*, with review of accompanying Regulation Code AC-R

Roger Pfeuffer provided information and recommended approval at this time in order to address an OCR (Office of Civil Rights) deadline. Sue Wybraniec and Norma Johnson also provided information.

Board members asking questions were Adelita Grijalva, Judy Burns, Bruce Burke and Joel Ireland.

Judy Burns moved approval, Mary Belle McCorkle seconded; approved unanimously.

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

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| 5. Policy Code No. ACA – <i>Sexual Harassment</i> , with review of accompanying Regulation Code ACA-R Roger Pfeuffer provided information and stated the need for approval based on an OCR (Office of Civil Rights) deadline. Norma Johnson also provided information. Board member Mary Belle McCorkle commented and asked questions. | Judy Burns moved approval, Bruce Burke seconded; approved unanimously. |
| 6. Policy Code No. JFCL – <i>Anti-Harassment Policy – Students</i> , with review of accompanying Regulation Code JFCL-R Roger Pfeuffer provided information and recommended approval based on an OCR deadline. | Adelita Grijalva moved approval, Bruce Burke seconded; approved unanimously. |
| 7. Policy Code JICA – <i>Student Dress</i> , with review of accompanying Regulation Code JICA-R Roger Pfeuffer and Norma Johnson provided information. Board members asking questions and/or commenting were Adelita Grijalva, Judy Burns, Joel Ireland, Mary Belle McCorkle and Bruce Burke. | Mary Belle McCorkle moved approval, Bruce Burke seconded. After further discussion, Mary Belle McCorkle withdrew her motion. The policy was referred back to the committee for revisions and consideration at a later time. |
| 8. Policy Code GBEB – <i>Dress Code for Employees</i> Roger Pfeuffer provided information to the Board. Board members commenting were Judy Burns and Mary Belle McCorkle. | Judy Burns moved approval, Mary Belle McCorkle seconded; approved unanimously. |

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

9. Policy Code No. IJ – *Instructional Resources and Materials*, with review of accompanying Regulation Code IJ-R
- Mary Belle McCorkle moved approval, Judy Burns seconded; approved unanimously.
- Roger Pfeuffer provided information to the Board.
- Board members asking questions and/or commenting were Mary Belle McCorkle and Bruce Burke.
10. Policy Code No. IJJ – *Textbook/Supplementary Materials Selection and Adoption*, with review of accompanying Regulation Code IJJ-R
- Bruce Burke moved approval, Mary Belle McCorkle seconded.
- Roger Pfeuffer provided information to the Board.
- After further discussion, Mary Belle McCorkle proposed amending the policy to say *recommend resources that will facilitate the teaching of and the alignment to the state standards*. The mover of the motion accepted the amendment.
- Board members asking questions and/or commenting were Mary Belle McCorkle, Adelita Grijalva, Joel Ireland, Judy Burns and Bruce Burke.
- Jane Fairall provided legal advice.
- Approved unanimously as amended.
11. Policy Code No. GBEA – *Staff Ethics*
- Bruce Burke moved approval, Judy Burns seconded; approved 4-0. Adelita Grijalva was not present for the vote.
- Roger Pfeuffer provided information to the Board.
- Board members asking questions and/or commenting were Mary Belle McCorkle, Judy Burns and Joel Ireland.

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

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| 12. Policy Code No. GBEEA – <i>Staff Conflict of Interest</i> Roger Pfeuffer and Sue Wybraniec provided information to the Board. Board members asking questions and/or commenting were Judy Burns, Mary Belle McCorkle, Joel Ireland and Bruce Burke. Jane Fairall provided legal advice. | Bruce Burke moved approval, Mary Belle McCorkle seconded. Approved 4-1 with correction of a scrivener's error mentioned by Bruce Burke. Judy Burns voted no. |
| 13. Policy Code No. GBEB – <i>Staff Conduct</i> , with review of accompanying Regulation Code GBEB-R Roger Pfeuffer and Sue Wybraniec provided information to the Board. Roger Pfeuffer recommended approval. Board members asking questions and/or commenting were Mary Belle McCorkle, Joel Ireland and Adelita Grijalva. | Mary Belle McCorkle moved approval of the policy with the request that a bullet be included in the regulation that teachers will have completed daily lesson plans; Bruce Burke seconded; approved unanimously. |
| 14. Policy Code No. GBEBB – <i>Staff Conduct with Students</i> Roger Pfeuffer provided information to the Board. Board members asking questions and/or commenting were Judy Burns, Adelita Grijalva, Mary Belle McCorkle and Joel Ireland. | Studied only. No action taken. |

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

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| 15. Policy Code No. GBEBB – <i>Gifts to and Solicitations by Staff Members</i> | Studied only. No action taken. |
| Roger Pfeuffer and Norma Johnson provided information to the Board. | |
| Board members asking questions and/or commenting were Judy Burns, Mary Belle McCorkle, Joel Ireland and Adelita Grijalva. | |
| Jane Fairall deferred to Norma Johnson in response to an inquiry from Joel Ireland. | |
| 16. Policy Code No. GBEBD – <i>Reporting Suspected Crimes</i> | Judy Burns moved approval, Adelita Grijalva seconded. |
| Roger Pfeuffer provided information to the Board. | |
| Board members commenting and/or asking questions were Judy Burns, Bruce Burke and Joel Ireland. | |
| After further discussion, Judy Burns agreed to withdraw her motion in order for revisions and corrections to be made. | |
| Studied only. No action taken. | |
| 17. Policy Code No. GBEBE – <i>Use of Physical Force</i> | Bruce Burke moved approval, Mary Belle McCorkle seconded. |
| Roger Pfeuffer and Lorraine McPherson provided information to the Board. | |
| Board members asking questions and/or commenting were Judy Burns, Bruce Burke, Adelita Grijalva, Mary Belle McCorkle and Joel Ireland. | |
| After further discussion, motion was amended to include new language in the policy relevant to maintaining order and safety of students. The maker and seconder of the motion agreed to the amendment. | |

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

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| 17. Policy Code No. GBEBE – <i>Use of Physical Force</i> (continued) | Approved 4-1 as amended. Judy Burns voted no. |
| 18. Policy Code No. GBEBF – <i>Weapons Prohibition</i> Roger Pfeuffer provided information to the Board and recommended approval. Norma Johnson responded to inquiries from the Board. Board members commenting and/or asking questions were Bruce Burke, Joel Ireland, Judy Burns, Adelita Grijalva and Mary Belle McCorkle. | Bruce Burke moved approval, Mary Belle McCorkle seconded; approved unanimously. |
| 19. Policy Code No. JB – <i>Equal Educational Opportunities</i> Roger Pfeuffer and Norma Johnson provided information to the Board. Board members asking questions and/or commenting were Bruce Burke, Mary Belle McCorkle, Judy Burns, Joel Ireland and Adelita Grijalva. | Adelita Grijalva moved approval, Judy Burns seconded; approved unanimously. |
| 20. Policy Code No. JLD – <i>Guidance and Counseling</i> Roger Pfeuffer provided information to the Board and recommended approval. Holly Colonna also provided information to the Board. Board members asking questions and/or commenting were Mary Belle McCorkle, Adelita Grijalva, Judy Burns and Joel Ireland. | Mary Belle McCorkle moved approval with the inclusion of language to indicate coordination with parents, guardians and caregivers in the counseling program; Bruce Burke seconded; approved unanimously. |

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

21. Policy Code No. JI – ~~*Student Rights & Responsibilities*~~
- Judy Burns moved approval, Adelita Grijalva seconded; approved unanimously.
- Roger Pfeuffer indicated that the title of the policy on the agenda was incorrect; that it is *Rights and Responsibilities*, not “Student” Rights & Responsibilities. Roger and Norma Johnson provided other information to the Board.
- Board members commenting and/or asking questions were Joel Ireland, Adelita Grijalva, Judy Burns and Mary Belle McCorkle.
22. Policy Code No. JICFA – *Hazing*, with review of accompanying Regulation Code JICFA-R and Exhibit JICFA-E
- Mary Belle McCorkle moved approval, Adelita Grijalva seconded; approved unanimously.
- Roger Pfeuffer provided information to the Board.
- Board member Joel Ireland commented.
23. Policy Code No. JICL – *Bullying Prohibition and Prevention*, with review of accompanying Regulation Code JICL-R and Exhibit JICL-E
- Judy Burns moved approval, Bruce Burke seconded; approved unanimously.
- Roger Pfeuffer provided information to the Board and recommended approval.
- Board members commenting and/or asking questions were Joel Ireland, Judy Burns and Adelita Grijalva.

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

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| 24. Policy Code No. KB – <i>Parent Involvement in Education</i> , and | Studied only. No action taken. Policies will be combined into one. |
| 25. Policy Code No. KBA – <i>Title I Parent Involvement in Education</i> | |

Judy Burns presided momentarily in the absence of Joel Ireland.

Roger Pfeuffer provided information to the Board and recommended approval suggesting that the two policies be combined into one with Title I incorporated into the general policy as a separate paragraph.

Board members asking questions and/or commenting were Bruce Burke, Mary Belle McCorkle, Judy Burns and Joel Ireland.

Jane Fairall provided legal advice.

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| 26. Policy Code No. GBB – <i>Staff Involvement in Decision Making</i> | Judy Burns moved approval, Adelita Grijalva seconded. |
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Roger Pfeuffer provided information to the Board.

Board member Judy Burns asked a question.

Jane Fairall provided information that the statute reference on the policy was incorrect.

Joel Ireland clarified that the vote on the policy would be with the caveat that the legal reference would be verified.

Approved unanimously.

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| 27. Policy Code No. KI – <i>Visitors to School</i> | Judy Burns moved approval with amendment to the policy to designate the size of a knife to be considered a weapon, Mary Belle McCorkle seconded; approved unanimously. |
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Roger Pfeuffer provided information to the Board.

Board members commenting and/or asking questions were Judy Burns, Joel Ireland, Adelita Grijalva and Bruce Burke.

Jane Fairall provided legal advice.

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

28. Policy Code No. LCA – *Administration of Student Surveys*, with review of accompanying Regulation Code LCA-R and Exhibits LCA-E
- Mary Belle McCorkle moved approval, Judy Burns seconded; approved unanimously.

Roger Pfeuffer and Rick Haan provided information to the Board.

Board members commenting and/or asking questions were Joel Ireland, Judy Burns, Mary Belle McCorkle and Adelita Grijalva.

29. Policy Code No. CF – *Leadership Principles*, with review of accompanying Regulation Code CF-R
- Judy Burns moved approval, Bruce Burke seconded.

Roger Pfeuffer provided information to the Board and recommended approval.

Board members commenting and/or asking questions were Mary Belle McCorkle, Joel Ireland and Adelita Grijalva.

After further discussion, Mary Belle McCorkle proposed an amendment to the policy to state that student academic achievement, safety and welfare are the primary mission of the school district.

The maker and the seconder of the motion accepted the amendment.

Joel Ireland advised that the scrivener's error of the word "business" in the second line of the policy would be removed.

Approved unanimously as amended.

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study

30. Policy Code No. CFC – *Shared Decision Making* [Site Councils and *Shared Decision Making* have been combined into one policy.] Studied only. No action taken.

Roger Pfeuffer provided information to the Board.

Board members commenting and/or asking questions were Judy Burns, Bruce Burke, Mary Belle McCorkle and Joel Ireland.

SPECIAL MEETING ADJOURNED – 8:20 p.m.

Approved this 18th day of January, 2005.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By 
Adelita Grijalva, Clerk
Governing Board