Present:  
Mark Stegeman, President  
Judy Burns, Clerk  
Miguel Cuevas, Member  
Adelita S. Grijalva, Member  
Michael Hicks, Member  

Also Present:  
John Pedicone, Ph.D., Superintendent  
Martha Durkin, Legal Counsel  
Mary Alice Wallace, Director of Staff Services to the Governing Board  
Sylvia Lovegreen, Senior Staff Assistant II to the Governing Board  
Michele Gutierrez, Senior Staff Assistant I to the Governing Board  
Alexis Huicochea, Arizona Daily Star  
TV Channels 4 and 11

ITEM | ACTION
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SPECIAL MEETING CALLED TO ORDER – 9:13 a.m. | Discussing only. No action required.

DISCUSSION ITEMS

1. Board Protocol – Facilitated by Panfilo Contreras, Past Executive Director, Arizona School Boards Association

   A. Presentation

   Mr. Contreras reviewed his credentials and experience including service as a former member of the Flowing Wels Unified School District Governing Board, 13 years as Executive Director of the Arizona School Boards Association, 40 years serving on boards, a founding member of the Metropolitan Commission on Education, and 30 years of training boards in Arizona, California and Texas.
## A. Presentation (continued)

Mr. Contreras posted some rules for the Board to follow for the retreat:
1. Everyone participates
2. Listen first
3. Respect others’ input
4. Open discussion
5. Can you live with it?

He then asked Board members to write some answers for personal reflection:
1. What motivated you to run for the school board?
2. What are your personal priorities in decision making?
3. What do you want to accomplish?

A general discussion followed in response to the question: As a Board, how does the community perceive you? All board members and Dr. Pedicone commented. Some of the comments included: incompetent, dysfunctional, working in secret, political, failed to oversee, micromanage, indecisive, divided.

Some solutions discussed among others included: earlier delivery of board packets to allow more time for review and asking questions prior to the board meeting; respecting each other and the staff; trusting each other; supporting board actions; making clear that an opinion expressed in public and to media by an individual board member is personal and not that of the whole board; better interaction and communication with each other and the Superintendent.

## B. Governing Board Operations, Protocols and Associated Policies

1) Review of Governing Board Policy BBAA – *Board Member Authority and Responsibilities*, with focus on communication issues
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<td>A general discussion of the policy and the authority included for Requests for Information, board member correspondence, and other authorized activities for individual board members ensued with all board members participating.</td>
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SPECIAL BOARD MEETING RECESSED – 10:33 a.m.  

SPECIAL BOARD MEETING RECONVENED – 10:48 a.m.  

1) **Review of Governing Board Policy BBAA – Board Member Authority and Responsibilities**, with focus on communication issues (continued)  

Discussion continued regarding preparation of individual Board member correspondence, legal review, use of district resources, signing of warrants and orders, conflict of interest, accountability, and conflict resolution. Board members and the Superintendent commented. Ms. Durkin provided legal advice.  

2) **Review of Governing Board Policy BDAA – Procedures for Governing Board Members**  

Mr. Contreras led all the board members and the Superintendent in a discussion of the conduct of board meetings, including arriving on time, each board member stating his/her position clearly once without repeating, when discussion should occur – either before or after a motion and a second have been made, but not both in order to not waste time, proper preparation prior to meetings including communication with the Superintendent, use of voice votes or roll call votes depending on the situation, following established and published protocol for public participation at board meetings (Call to the Audience) and management of the time allotted by the President, presence of board members on the dais during the meeting, importance of a brief break during meetings, attention by board members to speakers and presenters, conduct of staff in the audience, and respectful interaction with staff and Board committees and subcommittees.  

Mr. Contreras indicated he would provide a report to the Superintendent.
## Governing Board Special Meeting Minutes

**August 3, 2011, 9:00 a.m.**

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<tr>
<td>B. Governing Board Operations, Protocols and Associated Policies (continued)</td>
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<tr>
<td>3) Review of Governing Board Policy BHD – <em>Board Communications with the Public and Media</em></td>
<td>Not addressed.</td>
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<td>C. Open Meeting Law</td>
<td>Not addressed.</td>
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<tr>
<td>D. Other Board Operating Issues and Concerns</td>
<td>Not addressed.</td>
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**SPECIAL MEETING RECESSED FOR LUNCH – 12:29 p.m.**

**SPECIAL MEETING RECONVENED – 12:52 p.m.**

2. Schedule an executive meeting at this time to consider the following matters –

   A. Personnel issues pursuant to A.R.S. §38-431.03 (A)(1); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4)

      1) Superintendent’s Evaluation

**SPECIAL MEETING RECESSED – 12:53 p.m.**

**SPECIAL MEETING RECONVENED – 2:05 p.m.**

3. Superintendent Goals 2011-2013

   Dr. Pedicone led a discussion concerning the focus for the goals. Four major functional areas described were student achievement, financial, safety and welfare of students physically and emotionally and customer
 ITEM  

3. Superintendent Goals 2011-2013 (continued)

service. Six focus areas were discussed. Board members’ comments included the view that the district goals should align with the Superintendent’s goals, transparency of goals, objective standards, student achievement and enrollment measures, accountability throughout the system, and evaluation of teachers and adequate compensation.

The meeting was adjourned with the idea that a follow up retreat would be held in a month or so.

SPECIAL MEETING ADJOURNED – 2:29 p.m.

Approved this _______13th____ day of ______March______, 2012.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By ___________________________

Michael Hicks, Clerk
Governing Board