

**Tucson Unified School District No. 1
Governing Board Regular Meeting
Board Room, Morrow Education Center
1010 East Tenth Street
Tucson, Arizona**

**March 8, 2005
6:30 p.m.**

MINUTES

Present:

Bruce Burke, President
Adelita Grijalva, Clerk
Judy Burns, Member
Joel Ireland, Member
Alex Rodriguez, Member

Also Present:

Roger F. Pfeuffer, Superintendent
Jane Fairall, Legal Counsel
Patti Lopez, Ed.D., Deputy Superintendent/Chief Academic Officer
Judith Knight, Ph.D., Chief Business Officer
Estella Zavala, Interim Director, Public Relations
Rich Haan, Interim Chief Accountability Officer
Kelly Langford, Senior Academic Officer – Student Services
Harriet Scarborough, Ph.D., Senior Academic Officer – Professional Development and Academics
Maria Cuesta-Patterson, Principal Supervisor
Dea Salter, Principal Supervisor
Ross Sheard, Principal Supervisor
Pat Beatty, Executive Director, Financial Services
Susan Wybraniec, Executive Director, Human Resources
Bobby Johnson, Director, Employee Relations
Kathy Rucker, Executive Director, School Health Services and Early Childhood Programs
Pam Fine, Director, School Community Relations
Alyson Nielson, Director, Employment Services
Steve Holmes, Interim Director, Language Acquisition/School Improvement
Rex Shumway, Legal Counsel
James Fish, Principal Coach
Jennifer Sprung, Sponsor, Student Advisory Council
Norma Johnson, Policy Coordinator
Lorrane McPherson, Resource Development and Grant Management
Brad Harkins, Language Acquisition Specialist – Professional Development and Academics
Mary Alice Wallace, Senior Staff Assistant II to the Governing Board
Sylvia Lovegreen, Senior Staff Assistant I to the Governing Board
Linda Todd, Staff Assistant II to the Governing Board
Robert Hersch, Executive Director, Educational Leaders, Inc.
Paul Karlowicz, President, Tucson Education Association
Rosalva Meza, Vice President, Tucson Education Association
Phil Brenfleck, Moderator, School Community Partnership Council

Also Present (continued)

Julie Wanat, Co-Moderator, School Community Partnership Council
Tim Musty, Social Worker
Sally Trattner, Executive Director, Educational Enrichment Foundation
Pam Francis, President, Educational Enrichment Foundation Board of Directors
Joyce House, Coordinator, SEAS Program
TV Channel 4

<u>ITEM</u>	<u>ACTION</u>
REGULAR MEETING CALLED TO ORDER – 7:00 P.M.	No action required.
<u>PLEDGE OF ALLEGIANCE</u> Judy Burns led the Pledge of Allegiance.	No action required.
<u>AWARDS AND RECOGNITION</u> Roger Pfeuffer recognized the following persons: Roy Gibson , Fleet & Heavy Equipment Mechanic, Bruce Slabaugh , Fleet & Heavy Equipment Mechanic-Lead, Paul Soto , Upholsterer, Doug Watson , Fleet & Heavy Equipment Mechanic, Dennis Westman , Fleet & Heavy Equipment Mechanic from TUSD’s Transportation Department for saving eight buses from fire damage; Resources Efficiency Awareness Program (REAP) Award schools for demonstrating more than 30% utility savings – Davis, Hughes, Johnson (Dan Weisz), Kellond, Lineweaver (Dr. Jane Klipp), Manzo, Ochoa (Heidi Aranda), Robins (Maggie Shafer), Sewell (Lina Armijo), and Soleng Tom (Dr. Terry Sonnleitner); the following schools received the fourth highest REAP points within each size range – Hudlow Elementary School, Doolen Middle School, and Catalina High Magnet School (Dan Bailey); the following schools had the highest REAP points – Safford Middle Magnet School (Suzanne Maly), Whitmore Elementary School (Kris Hansen) and Utterback Middle Magnet School (Debbie Summers). In addition, Roger Pfeuffer that the Arizona Department of Education Student Health and Nutrition Programs is recognizing Catalina High Magnet School and Johnson Primary School for their participation in the Team Nutrition Grant pilot study. Board member Judy Burns commented.	No action required.

ITEM

ACTION

BOARD MEMBER ACTIVITY REPORTS

No action required.

Judy Burns reported that as a result of her participation last year in an Arizona Leads conference sponsored by the Arizona Department of Education and the Superintendent of Public Instruction, Tom Horne, she was invited to be part of a focus group regarding a statewide grant focusing on the leadership within the district.

Joel Ireland shared he was at the State 4A Basketball Tournament and witnessed the Santa Rita boys' basketball team earn second place. He commented that the team, under Coach Ferguson, played tremendously well and represented TUSD.

Alex Rodriguez commented that as part of his TUSD orientation he recently had the privilege to ride one of the school bus routes with Transportation Director Bill Ball, and found the experience to be very educational.

Adelita Grijalva reported that during Love of Reading Week, she had the opportunity to read "Adelita – A Mexican Cinderella Story" to over 900 students at eleven elementary schools and had a great time doing so. She also shared that last weekend she was at C.E. Rose Elementary School where over 175 individuals, including our Superintendent, erected a huge outdoor activity center. It was a great day.

Bruce Burke stated that while there only briefly, he too had a great experience at C.E. Rose. Additionally, he took the opportunity to not only thank the organizers, principal and parents of this wonderful event but also thanked the Tucson Orthopedic Institute, TMC Foundation and KABOOM, who provided funding for the new swing set, slide and celebration. Roger Pfeuffer added that it was a remarkable experience and he is talking further with these benefactors to see what more can be done.

CALL TO THE AUDIENCE

No action required.

The following persons spoke:

Kendall Gerdes – Discussed TUSD's Graduation Exercises Policy and the use of honor cords.

Kendra Kovarik – Discussed TUSD's Graduation Exercises Policy and the use of honor cords.

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CALL TO THE AUDIENCE (continued)

No action required.

Paul Karlowicz – Thanked those who will be joining TEA at the AEA Education Day to lobby legislators for funding for full day K and ARS rate increase; rectify issues related to AIMS program; and the protection of Deseg funding; commented on official opening of negotiations on March 1.

Rosalva Meza – Discussed school reform and the value of visiting classroom teachers.

Michael Gordy – Congratulated re-elected and elected board members, commended the superintendent and expressed his delight for the collaboration between TEA and TUSD in lobbying the state legislature to invest in students/children.

Jim Sheley – Thanked the board for the hiring of the superintendent and deputy superintendent and addressed his support for the current three-year salary agreement between TUSD and TEA.

Cathy Paredes – Expressed support for the current three-year salary agreement between TUSD and TEA.

Elizabeth Gamez (Spoke in Spanish and interpreted by Brad Harkins) – Expressed support for one-school principals and in particular, the principal at Richey Elementary School.

Mildred Gamez – Expressed support for one-school principals and in particular, the principal at Richey Elementary School.

Stan Brewster – Expressed support for the principal at Richey Elementary School and urged the Board to keep Mrs. Grijalva at Richey.

Martin Acuna - Expressed support for the principal at Richey Elementary School and urged the Board to keep Mrs. Grijalva at Richey.

Susan Marusa – Expressed support for one-school principals, especially at Van Horne Elementary School.

Stanley Levine - Expressed support for one-school principals, especially at Holladay Intermediate and Borton Primary magnet schools.

Arcadio Gastelum – Expressed support for one-school principals, especially at Richey Elementary School

Evan Canfield – Discussed his concerns regarding TUSD's non-classroom spending in comparison to other local districts.

Board member Judy Burns responded to the criticism of why TUSD could not do what other districts are doing by reminding everyone that other districts are operating under budget overrides authorized by their respective votes while TUSD is not.

ITEM

ACTION

CALL TO THE AUDIENCE (continued)

No action required.

The following person who submitted a speaker card was not present when his name was called: Randy Palacio.

INFORMATION ITEMS

1. Student Advisory Council (SAC) Report

Information only.
No action required.

Miguel Cuevas presented the report to the Board, which included a brief overview of previous SAC meetings, discussions clarifying purpose, focus, and goals of SAC, school reports and a tour of the Cholla High Magnet Campus. He thanked Superintendent Pfeuffer and Board Member Adelita Grijalva for attending this morning's SAC meeting and extended an open invitation to all board members to attend future SAC meetings.

2. Summer School Information

Information only.
No action required.

Roger Pfeuffer introduced Lorrane McPherson who presented information on 2005 summer programs via a PowerPoint presentation. Mr. Pfeuffer also pointed out that there is no M&O budget impact.

Board members commenting and/or asking questions were Adelita Grijalva, Alex Rodriguez, and Judy Burns.

3. Summary of Selected Financial Activity and Supplemental Information for the Eight Months Ending February 28, 2005.

Information only.
No action required.

There were no questions or comments.

CONSENT AGENDA

4. a) New positions/replacements/reinstatements of salaried personnel for the 2004-2005 school year
b) New hires/replacements/reinstatements of hourly personnel for the 2004-2005 school year
c) Contract changes for salaried personnel for the 2004-2005 school year
d) Salary changes for hourly personnel for the 2004-2005 school year

Adelita Grijalva moved approval of Consent Agenda (a-i, l-r), Alex Rodriguez seconded; approved unanimously.

ITEM

ACTION

CONSENT AGENDA (continued)

- e) Separations of salaried personnel for the 2004-2005 school year
- f) Separations of hourly personnel for the 2004-2005 school year
- g) Requests for leave of absence and issuance of contracts for certificated personnel
- h) Requests for leave of absence for classified personnel
- i) Recommendation to deny request for leave of absence
- l) Travel Released Time for *Reading First* staff to attend Grant-Related Program Specific Training, March 14, 2005 through September 30, 2005
- m) 2004-2005 Student Absence Approval Request
- n) Authorization to dispose of administrative and student records for Catalina High Magnet School, Food Service Department, and Purchasing Department/Campbell Warehouse
- o) Authorization for the Superintendent to Sign the Forthcoming Agreement between the Arizona Department of Education (ADE) and Tucson Unified School District to provide support services to Van Buskirk Elementary School
- p) Grant Easements, with authorization for the Director of Engineering and Planning Services to execute all documents
 - 1) Electrical right-of-way easement to Tucson Electric Power Company, Davidson Elementary School
 - 2) Electrical right-of-way easement to Tucson Electric Power Company, Roberts Elementary School
 - 3) Temporary Construction Easement to Pima County for drainage improvements and approve the corresponding Easement Agreement and related documents that are a part of the Arroyo-Chico – Park Avenue Flood Detention Basin Project
- q) Minutes of Tucson Unified School District Governing Board Meetings
 - 1) Regular Board Meeting, December 14, 2004
 - 2) Special Board Meeting, January 4, 2005
 - 3) Special Board Meeting, January 18, 2005

ITEM

ACTION

CONSENT AGENDA (continued)

- r) Ratification of salary and non-salary vouchers for the period beginning February 1, 2005, and ending February 28, 2005

Roger Pfeuffer recommended approval of the Consent Agenda.

Judy Burns requested Consent Agenda Item 4(k) be considered separately and Adelita Grijalva requested Consent Agenda Item 4(j) be consider separately.

- 4. j) Requests for released time

Adelita Grijalva asked for clarification regarding released time items that identify a funding source and those that don't.

Roger Pfeuffer and Patti Lopez provided clarification.

Adelita Grijalva moved approval, Judy Burns seconded; approved unanimously.

- 4. k) Requests for released time and travel expenses

Board member Judy Burns commented.

Adelita Grijalva moved approval, Alex Rodriguez seconded; approved 4-1. Judy Burns voted no.

ACTION ITEMS

- 5. Proclamation of March as *Social Work Month* in Tucson Unified School District

Judy Burns read the *Social Work Month* proclamation in the form of a motion for approval.

Tim Musty presented each Board member with a box of Sees Candies. He then proceeded to present a \$1,646 check to Sally Trattner and Pam Francis, Executive Director and President of Educational Enrichment Foundation Board of Directors, respectively, and thanked them for everything EEF does for the children and families of TUSD. These funds were raised by district social workers.

Judy Burns moved approval, Adelita Grijalva seconded; approved unanimously.

ITEM

ACTION

ACTION ITEMS

6. Proclaim April 2-9, 2005 as *Hans Christian Anderson Week* in Tucson Unified School District
- Alex Rodriguez read the *Hans Christian Anderson Week* proclamation in the form of a motion for approval.
- Alex Rodriguez moved approval, Judy Burns seconded; approved unanimously.
7. 2005-2006 School Calendar Changes for Tucson Unified School District, including Return to the Traditional School Calendar for Extended Year Opportunities Schools (EYOS) or the 2005-2006 School Year
- Roger Pfeuffer gave a brief description of the changes being requested and recommended approval.
- Judy Burns moved approval, Adelita Grijalva seconded; approved unanimously.
8. Administrative appointments, reassignments and transfers - Director-Employment Services, Human Resources
- Roger Pfeuffer recommended the appointment of Alyson Nielson for the position of Director of Employment Services, Human Resources.
- Alex Rodriguez moved approval, Joel Ireland seconded; approved unanimously.
9. Statement of Charges and Resolution to Send Notice of Intent to Dismiss Certificated Teacher, and determine whether to appoint a hearing officer to conduct teacher dismissal hearing pursuant to A.R.S. §15-541
- Roger Pfeuffer recommended the adoption of a statement of charges and notice of intent to dismiss certified teacher, Sheryl Rumic.
- Board member Judy Burns read the following motion:
- "I move to adopt the statement of charges and notice of intent to dismiss certified teacher Sheryl Rumic at the expiration of thirty days. She will be placed on administrative leave pending the expiration of the thirty days. Should Ms. Rumic request a hearing, I move to designate a hearing officer to hold the hearing, hear the evidence, issue subpoenas, prepare a record and issue a recommendation to the Governing Board for action."*

ITEM

ACTION

ACTION ITEMS (continued)

10. Non-renewal of administrator for the 2005-2006 school year
Roger Pfeuffer recommended the non-renewal of the employment contract of administrator Mary Ellen Hezlep for the school year 2005-2006.
- Alex Rodriguez moved approval, Joel Ireland seconded; approved unanimously.
11. Staffing Formula for Elementary School Assistant Principals
- a) Reconsider action of February 22, 2005, regarding Staffing Formula for Elementary School Assistant Principals
- Judy Burns moved to table and bring back on 4-12-05, Adelita Grijalva seconded; approved unanimously.
- b) Increase Staffing Formula for Elementary School Assistant Principals to 1 for 750 Students
12. Authorization to settle on a claim by R.E. Lambert, Ltd., against Tucson Unified School District concerning Oyama and Banks Elementary Schools
- Roger Pfeuffer recommended approval.
- Joel Ireland moved approval. Judy Burns seconded; approved unanimously.
- Joel Ireland pointed out that the bulk of the money being paid out is from the Students First Facilities Board and adjacent ways monies.

STUDY/ACTION ITEMS

13. Arizona School Improvement Plan for an Underperforming School under AZ LEARNS, Harriet Johnson Primary School
- Roger Pfeuffer recommended approval.
- Board President Bruce Burke shared that the Plan is lengthy and available for review in the Board Office.
- Adelita Grijalva moved approval, Joel Ireland seconded; approved unanimously.

ITEM

ACTION

STUDY/ACTION ITEMS (continued)

14. Increase in Tuition for Summer School in Tucson Unified School District

Roger Pfeuffer provided introductory information and recommended approval. Joyce House presented a brief overview of SEAS and the scholarships that are available within the program.

Board members Adelita Grijalva, Judy Burns, Alex Rodriguez, Joel Ireland, and Bruce Burke, along with Student Advisory Council Liaison, Miguel Cuevas, commented and asked questions particularly related to the publication and dissemination of information about summer school scholarships for students who do not have the financial means to cover the cost.

Alex Rodriguez moved approval, Joel Ireland seconded; approved unanimously.

GOVERNING BOARD POLICIES

Approved policies may be viewed on the District web page – www.tusd.k12.az.us

Study/Action

15. Policy Code No. BIE – *Board Member Insurance*

Roger Pfeuffer read the wording from the Arizona School Boards Association (ASBA) policy that could be contained in a TUSD policy of this kind. Norma Johnson provided additional information and Jane Fairall clarified state statute issues related to this matter. Following further discussion, Sue Wybraniec explained the negotiating process with our insurance vendor to determine coverage and conditions for enrollment.

All board members joined in the discussion offering input, comments and/or asking questions.

Judy Burns moved approval pending negotiations with TUSD's health provider and including the four points recited by the Superintendent from the Arizona School Boards Association policy. Joel Ireland seconded; approved unanimously.

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

16. Policy Code No. IKFB – *Graduation Exercises*

Roger Pfeuffer shared the basis and the philosophical approach to this policy and recommended its approval. Norma Johnson addressed questions/concerns posed by board members. After a lengthy discussion, Roger Pfeuffer clarified the only section being approved tonight is high school graduation exercises. Recommendations for K-12 and middle school promotion exercises will be brought to the Board for consideration at a future board meeting.

Board members commenting, providing input, and/or asking questions were Alex Rodriguez, Judy Burns, Adelita Grijalva, and Bruce Burke.

Alex Rodriguez moved approval, Judy Burns seconded.

Following further discussion, the maker of the motion amended his motion to include the removal of the “K-12” and “Middle School” paragraphs; the seconder accepted the amendment. Approved unanimously.

17. Policy Code No. IMD – *School Observances (Patriotic)*

Roger Pfeuffer made introductory comments and shared that this policy is in response to State Statute. Norma Johnson provided a brief historical background and Jane Fairall cited the State Statute (ARS §15-203) regarding student participation in reciting a passage from the Declaration of Independence.

Board members commenting and/or asking questions were Judy Burns, Bruce Burke, Joel Ireland, Adelita Grijalva, and Alex Rodriguez.

Studied Only – No Action Taken

ITEM

ACTION

GOVERNING BOARD POLICIES (continued)

Study/Action (continued)

18. Policy Code No. JFABD – *Admission of Homeless Students*, with Regulation Code No. JFABD-R
- Roger Pfeuffer indicated that the approval of this policy puts TUSD in compliance with Arizona state law and the Administrative Code, and with the McKinney/Vento Homeless Education Assistance Improvement Act. Pam Fine provided a brief overview of the process used to identify homeless students and to ensure their educational needs are being met; she responded to questions from board members.
- Board members commenting and/or asking questions were Alex Rodriguez and Adelita Grijalva,
- Judy Burns moved approval, Adelita Grijalva seconded; approved unanimously.
19. Policy Code No. JHCB – *Released Time for Religious Instruction*, with Exhibit Code JHCB-E
- Roger Pfeuffer indicated this is a policy that was previously studied by the Board. Norma Johnson indicated she worked with Risk Management to address some of the liability issues that were discussed when the policy was studied previously.
- Board members commenting and/or asking questions were Alex Rodriguez, Joel Ireland, Judy Burns, and Bruce Burke.
- Joel Ireland moved approval with the following added phrase to JHCB-E bullet No. 3, ... no responsibility “even for its own negligence”....
- Following further discussion, Joel Ireland proposed that if this phrase does not meet legal scrutiny, the policy will be brought back before the Board.
- Judy Burns seconded; approved unanimously.

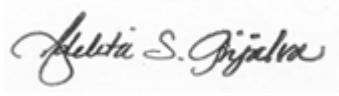
ITEM

ACTION

REGULAR MEETING RECESSED – 9:40 p.m.

Approved this 21st day of June, 2005.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By 
Adelita Grijalva, Clerk
Governing Board

sll
Minutes\3-08-05Regular