

**Tucson Unified School District No. 1  
Governing Board Regular Meeting  
Board Room, Morrow Education Center  
1010 East Tenth Street  
Tucson, Arizona 85719**

**February 11, 2014  
6:30 p.m.**

**MINUTES**

**Present:**

Adelita S. Grijalva, President  
Kristel Ann Foster, Clerk  
Michael Hicks, Member  
Cam Juárez, Member  
Mark Stegeman, Member  
Madison Dodge, Superintendent's Student Advisory Council (SSAC)

**Also Present:**

H. T. Sánchez, Ed.D., Superintendent  
Julie Tolleson, General Counsel  
Yousef Awwad, Deputy Superintendent for Operations  
Steven Holmes, Assistant Superintendent, Curriculum & Instruction  
Abel Morado, Ed.D., Assistant Superintendent, Secondary School Leadership  
Terri Melendez, Interim Assistant Superintendent, Elementary/K-8 Leadership  
Karla Soto, Chief Financial Officer  
Candy Egbert, Chief Operations Officer, Engineering, Facilities and Planning  
Damon Jackson, Chief Information Officer, Technology and Telecommunications Services  
Anna Maiden, Chief Human Resources Officer  
Jim Fish, Executive Director, Equity Intervention  
Eugene Butler, Interim Executive Director, Exceptional Education  
Sam Brown, Director, Desegregation  
David Scott, Director, Accountability and Research  
Jeff Coleman, Director, School Safety  
Shirley McKechnie-Sokol, Director, Food Services  
Bryant Nodine, Acting Director, Planning and Student Assignment  
Marcus Jones, Program Manager, Bonds and Architecture  
Frank Armenta, Principal, Cholla High Magnet School  
Theresa Tenace, Principal, Safford Middle Magnet School  
Fatima Abdulkazem, Teacher, Safford Middle Magnet School  
Nour Jandali, Teacher, Cholla High Magnet School  
Dr. Lisa Adeli, Teacher, Cholla High Magnet School, AND University of Arizona  
Dr. Ann Betteridge, School of Middle Eastern and North Africa Studies, University of Arizona  
Mayor Johnathan Rothschild, City of Tucson  
David Randolph, Card Account Manager, Bank of America  
Cindy Hewitt, Manager, Accounts Payable  
Marti Artemisa, Purchasing Card Specialist  
Tom O'Neill, DLR Group  
Susan Gray, DLR Group  
Jes Ruvalcaba, Graphic Designer, Communications and Media Department  
Kent Johnson, Field Technician Lead, Technology Services

Mary Alice Wallace, Director of Staff Services to the Governing Board  
Michele C. Gutierrez, Senior Staff Assistant I to the Governing Board  
Frances Banales, President, Tucson Education Association  
Alexis Huicochea, Arizona Daily Star  
Allie Myers, U of A Journalism Student

### ITEM

### ACTION

REGULAR MEETING CALLED TO ORDER – 6:03 p.m.  
Board President Adelita Grijalva called the meeting to order.

No action required.

### PLEDGE OF ALLEGIANCE

General Counsel Julie Tolleson led the Pledge of Allegiance.

No action required.

Ms. Grijalva asked for a moment of silence to be observed in memory of Dr. Anna Jolivet, a long time TUSD Administrator, who passed away recently. Dr. Jolivet was a teacher and administrator at the former Dunbar Elementary School and a former Assistant Superintendent in the District.

A short moment of silence was observed.

Ms. Grijalva announced that Agenda Item No. 10 would be pulled from the agenda.

### INFORMATION ITEMS

1. Superintendent's Student Advisory Council (SSAC) Report

Information only.  
No action required.

Madison Dodge presented the SSAC report. She reported members are busy with positive activities involving the Intentional Kindness project in the district at many schools. She indicated she would report on the success of the project in her next report. She reported that all junior and senior members of the Council have been invited to participate in the five-year planning conference on February 25<sup>th</sup> to discuss areas of enhancement and improvement. She reported that Mary Canty from the Communications Department visited the meeting to discuss the livestreaming of the April 18<sup>th</sup> SSAC meeting and indicated they would be working with media students from Pueblo. The next meeting of SSAC is on Monday, February 17 at Catalina High Magnet School from 11:00 a.m. to 1:00 p.m. and invited Board members to attend.

2. Superintendent's Report [Details are available through the audio recording posted on the web and attached to the agenda item posted on the web]

No action required.

Dr. Sanchez introduced **Tucson Mayor Jonathan Rothschild** to issue a Proclamation of February 2014 as *Magnet School Awareness Month*.

**INFORMATION ITEMS** (continued)

2. Superintendent's Report [Details are available through the audio recording posted on the web and attached to the agenda item posted on the web] (continued)

Prior to reading the Proclamation, Mayor Rothschild commented that the fate of the City and TUSD are joined because of the common geography and the commonality of the people served and that the future of the City's economic strength is based on the education provided children. He further commented that board members have a great responsibility, and he extended to the Superintendent and Board members help and support wherever needed, e.g., on how closed schools are repurposed and how to create the new system of education. He indicated he is pleased to be working with Dr. Sanchez. He stated his daughter is a TUSD graduate and that the proclamation is meaningful to him because of her experience. He then read the following proclamation, and afterward, congratulated the District on this honor:

**PROCLAMATION**

***City of Tucson – Office of the Mayor***

***WHEREAS***, there are approximately 3,400 magnet or theme-based schools in the United States serving more than 2.5 million students, with 20 magnet schools in the Tucson Unified School District serving more than 3,000 students; and

***WHEREAS***, students who attend racially and socioeconomically diverse magnet schools have higher levels of 21<sup>st</sup> Century skills and capacities, such as critical thinking and competence communicating across cultures, and are more likely to reject stereotypes, gain the ability to adopt multiple perspectives, develop cross-racial friendships and seek out diverse colleges, workplaces, and neighborhoods; and

***WHEREAS***, magnet schools in the Tucson Unified School District develop programs that efficiently use local, state and federal funds, including the Magnet Schools Assistance Program, the only federal program that provides grants to eligible local educational agencies to establish magnet schools and assist in the desegregation of elementary and secondary public schools; and

***WHEREAS***, magnet school teachers and principals in the Tucson Unified School District have unique skills and talents through theme-based training and professional development, and are responsible for providing vision and leadership in their schools and community; and

***WHEREAS***, Tucson Unified School District is recognized by Magnet Schools of America, which is the national association for magnet and theme-based schools that provides leadership for innovative instructional programs that promote equity, diversity, and academic excellence for all students in public school choice programs:

**ITEM**

**ACTION**

**INFORMATION ITEMS** (continued)

2. Superintendent's Report [Details are available through the audio recording posted on the web and attached to the agenda item posted on the web] (continued)

Proclamation (continued)

***NOW, THEREFORE, I, Jonathan Rothschild, Mayor of the City of Tucson, Arizona, do hereby proclaim February 2014 to be Magnet School Awareness Month.***

***Tucson Unified School District  
Magnet School Awareness Month***

*In this community, and encourage all of our citizens to celebrate school diversity and school choice.*

***IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Tucson to be affixed this 11<sup>th</sup> day of February, 2014.***

*(Signed) Jonathan Rothschild, Mayor*

*ATTEST: Roger W. Randolph, City Clerk*

Dr. Sanchez acknowledged the time and effort that goes into the magnet program. He expressed appreciation to members of the Board, the Senior Leadership Team, PTA, and others who participated in the Adopt-A-School program at Davis Bilingual Dual Language School on Saturday by painting, mopping, scraping gum, chiseling concrete etc., in a great day of community and fellowship, leaving the campus in good shape. He acknowledged Betts Putnam Hidalgo for her participation in several projects.

He then recognized and congratulated the following persons:

**Elga Torres**, Clothing Bank Specialist

**Safford Girls Basketball City Champions:**

Sonya Rashad, Coach

Jala Edwards, Team Manager

Esis Booker, Belen Cupis, Diamond Galindo, Gabrianna

Gonzalez, Gisselle Gonzales, Carina Mendoza, Jasmin Nunez,

Danielle Ochoa, Alicia Reyes, Marissa Ronquillo, Mary Ruiz,

Unice Ruiz, Angelica Somoza and Julia Sullivan

**ITEM**

**ACTION**

**INFORMATION ITEMS** (continued)

2. Superintendent's Report [Details are available through the audio recording posted on the web and attached to the agenda item posted on the web] (continued)

Coach Rashad commented and thanked the team for a great three years. Michael Hicks stated he had been present at some of the games and commented on the awesome performance of this team.

**Mansfeld Boys City Champion Volleyball Team:**

Jodi Gutierrez, Coach

Madi Nash, Team Manager

Abi Nash, Team Manager

Isaac Granillo, Captain, Adrian Samorano, Captain; Erik Barragan, Kort Breshears, Wyatt Campos, Marcel Dean, Majok Deng, Brian Flores, Sergio Guillen, Martin Pham, Michael Ramonett, Dominic Rodriguez, Christian Sahagun, Chris Williams and Andres Yucupicio

Mr. Hicks stated again how awesome this team was in its games and commented that he was a graduate of Mansfeld.

**Elizabeth Slaine**, Tucson High Magnet School teacher  
**Ann Marie Condes**, Palo Verde High Magnet School teacher

3. Board Member Activity Reports

No action required.

Mr. Hicks expressed gratitude to high school Spirit Line girls and boys who competed in the state contests in Flagstaff. Teams from Sabino, Palo Verde, and Santa Rita (his daughter's team) won awards in multiple categories. He commented that the work involved is phenomenal, and he encouraged everyone to see as many sports competitions as possible.

Mr. Juárez remarked that he attended a lecture at the UA College of Law, met with the curriculum auditors, attended the Asian Pacific American celebration of the Lunar New Year of the Horse at Tucson High, participated in the Adopt-A-School event at Davis Bilingual, attended the SCPC meeting where Dr. Sanchez presented the State of the District message, participated in Love of Reading at C. E. Rose and Mary Belle McCorkle, and will attend a Ben's Bells dedication of a mural at McCorkle tomorrow.

## ITEM

## ACTION

### INFORMATION ITEMS (continued)

#### 3. Board Member Activity Reports (continued)

Ms. Foster reported she attended the SCPC meeting where Dr. Sanchez presented the State of the District message. She expressed appreciation for the sense of unity being formed in the District from attendance by the administration team at the SCPC meeting to the participation at the Adopt-A-School event. She reported on attending the Safford celebration in connection with the IB (International Baccalaureate) program and commented on the presentation by "Sonny and Cher."

Ms. Grijalva expressed appreciation for Love of Reading being celebrated the entire month of February rather than just one week. She reported on reading to three classes at Gale Elementary and having the chance to see the service dogs, Tinker Bell and Peter Pan. She expressed her appreciation for the "sit-in" reading where children and adults were reading to each other. She reported on reading at C. E. Rose and Hollinger today, and commented on the volunteer reading coaches helping students in the library at Hollinger. She plans to read at Cavett, McCorkle, Grijalva, Miles, Holladay, Maldonado and Davis. She encouraged everyone to participate and stated that the schools have books available for persons to read to students.

### CALL TO THE AUDIENCE

No action required.

Adelita Grijalva reviewed the rules and protocol for the Call to the Audience.

The following are names of individuals who spoke and the subject of their comments:

**Ben Quick** – Disciplinary Proceedings/Due Process/504 Plans

**Tony Vacura** – TUSD-TEA Exceptional Education Committee

**Lillian Fox** – School Councils

**Enrico Cordova** – Admission to UHS

**Beth Slaine** – Business Partnerships

**Frances Banales** – First Phase of Compression Compensation

**Betts Putnam-Hidalgo** – Implementation of the Unitary Status Plan

**Vivian Hedrington** – Transportation Routing/Seniority

## ITEM

## ACTION

### CALL TO THE AUDIENCE (continued)

#### Board Member Comments

Dr. Stegeman requested follow up to Ms. Fox's remarks concerning school councils and asked for information on the State statute, the Board policy and regulation, and what the District does to ensure compliance with statute and policy.

In response to Dr. Stegeman's request concerning another Call to the Audience issue, Ms. Grijalva commented that Board members are limited to speaking about only one issue. Dr. Stegeman disagreed.

Mr. Hicks asked the administration to investigate Mr. Quick's issue on communication with the school concerning his son, to follow up concerning Mr. Quick's statement that he is leaving the District, and to provide a report to the Board.

Mr. Juárez acknowledged that he had had a conversation with Mr. Quick about his issue. Regarding the Standing Committee on Exceptional Education, he expressed appreciation that it is being done now.

Ms. Foster acknowledged Mr. Cordova's issue regarding his son's admission to UHS. She commented that the standard for admission was changed this year as part of the USP, and thanked him for becoming familiar with the process. She requested a review of his son's application for admission.

Ms. Grijalva asked for information to be provided in a Friday Report of an analysis of the loss of drivers, if it is any more than usual, and the kind of training new drivers receive.

Ms. Grijalva asked Dr. Stegeman if his issues were addressed. He replied that they were and pointed out the text and guidance regarding Call to the Audience where it says, "No more than one board member may address each criticism."

### INFORMATION ITEMS (continued)

4. School Community Partnership Council (SCPC) Report No action required.

Dr. Sanchez reported that he received information from SCPC that they felt the Superintendent's report at the meeting on February 10<sup>th</sup> was adequate and that they would have a report

**ITEM**

**ACTION**

**INFORMATION ITEMS (continued)**

4. School Community Partnership Council (SCPC) Report  
(continued)

at the next Board meeting.

5. P-Card Initiative Update

No action required.

Dr. Sanchez indicated the P-Card Initiative is something Yousef Awwad has worked hard to put into place. Mr. Awwad commented the P-Card is one of the initiatives presented in the budget to raise revenue and reduce costs. He acknowledged the Financial team who worked on the initiative and put this in place in a nine-month timeframe: Marti Artemisa who administered the P-Card program, Cindy Hewitt in Accounts Payable, and Lisa Lundstrom in Financial Services. He introduced David Randolph, Card Account Manager, from Bank of America, who reviewed and explained the P-Card program, and indicated that the implementation by TUSD has been extraordinary and the fastest by a school district. This has resulted in \$252,000 savings for the District, and that the rebate of \$477,416.67 is a tangible benefit to taxpayers and students. He then presented a check for \$477,416.67 to the Board. Photographs were taken.

Mr. Hicks expressed appreciation to Marti Artemisa for her hard work. He inquired if a vendor does not want to or is able to participate with P-Card, will they still be allowed to do business with the District. Mr. Awwad responded that the P-Card is put into bids as the method of payment preferred by the District, but although payment by check is allowed, there will be a delay in payment and there are fees associated with the processing. Mr. Hicks indicated he is a proponent of the P-Card but did not want vendors who were not able to utilize the P-Card to be prevented from doing business with the District. Mr. Awwad indicated vendors are benefitting from the program which is more efficient and cost effective than payment by other means. He indicated the District is working with all vendors. Mr. Hicks indicated it had been brought to his attention that the District might be blackballing or setting policies to prevent vendors from doing business. Mr. Awwad said that is not happening and that vendors are being encouraged to use the P-Card.

Dr. Sanchez commented the P-Card is a good way to ensure transparency and good financial practices in the District. He



**ITEM**

**ACTION**

**INFORMATION ITEMS (continued)**

5. P-Card Initiative Update (continued)

asked the members of the team to stand and be recognized for their work on this project. Members of the audience applauded in honor of their work.

Dr. Sanchez stated that the funds received will enable the District to look at the Compression resolution and other immediate needs with more flexibility than the use of proceeds from the sale or lease of facilities which are restricted to specific areas. He indicated that he will be bringing Steps 2 and 3 in the Salary Compression work to the Board soon. He stated work is continuing with TEA and he expressed appreciation for the positive relationship with TEA and Ms. Banales.

6. Update on Qatar Foundation International (QFI) Activities No action required.

Dr. Sanchez indicated this is exciting work and asked Cholla Principal Frank Armenta to present. Mr. Armenta commented that with the magnet week, 21<sup>st</sup> Century skills and critical thinking, Cholla is on the cusp of change through work with Safford and the University of Arizona. He stated that he and Theresa Tenace, Safford Principal, were 2 of the 10 principals selected by the Qatar Foundation to represent United States and South American schools at a conference in Qatar in October. Using Power Point [available as an attachment to the agenda item posted on the TUSD web and details available in the audio and video recordings], he presented the work of the World Innovation Summit for Education. Theresa Tenace expressed appreciation for the support that allowed her and Mr. Armenta to travel to Qatar. Others presenting were Cholla teacher Nour Jandali and Safford teacher Fatima Abdulkazem along with students and Cholla and UofA teacher Dr. Lisa Adeli and UofA teacher Dr. Ann Betteridge. Mr. Armenta, Ms. Jandali and Ms. Abdulkazen developed "The Wheel" and instructed the Board members in participating in an interactive activity to write their names in Arabic. Mr. Armenta indicated that the U.S. State Department is funding the study of Mandarin Chinese and Arabic and scholarships are being offered for study in Education Cities at various universities. Intercultural competence instruction is being emphasized.

Ms. Foster expressed appreciation for the work and referenced the relation to Pima County being designated an *Immigrant Friendly County* and embracing the global village.

**ITEM**

**ACTION**

**INFORMATION ITEMS (continued)**

7. Presentation of Budget Status and Update on FY 2014 No action required.

Dr. Sanchez introduced Karla Soto, the new Chief Financial Officer, who came to TUSD from Nogales about a month ago. Using Power Point [available as an attachment to the agenda item posted on the TUSD web], Ms. Soto presented a brief budget update on Maintenance & Operations and Unrestricted Capital, which is now called the District Additional Assistance (DAA) fund, which is the combination of the former Soft Capital and Unrestricted Capital funds. She stated there will be no carryover.

8. Proposal, Scope and Schedule for the Boundary Review Plan to be Implemented in School Year 2015-2016 No action required.

Dr. Sanchez reported this item is a part of the Unitary Status Plan and the goals included therein, which requires a review of boundaries as a means or mechanism to further promote integration. This is the second part of what the Board approved in the demographic study. The updated demographic data will be plugged into the USP. This review will take a lot of boundary information into consideration, will be very comprehensive, and has implications for magnet plans, specialty schools and transportation. He stated this is part of the work the District is executing in good faith to implement the USP. He acknowledged the work of Yousef Awwad and Bryant Nodine in this work and asked Mr. Awwad to present information on the scope of the work and timelines for completion.

Mr. Awwad explained this is part of the USP implementation for the student assignment plan. The company which will perform the review is the DLR group and he asked Bryant Nodine to introduce the members of the group.

Mr. Nodine explained that the purpose of this plan is to meet the stipulations of the USP regarding boundaries by having a good third party assessment. The results along with the curriculum and efficiency audits will be used to ensure that the District is not bound to future decisions. This will be a focused effort with the help of DLR, a national K-12 architectural planning firm, No. 1 in the world for planning K-12 facilities, with offices in Tucson and Phoenix. Personnel from Phoenix and nationally will be involved who have completed similar projects in areas under desegregation orders. He introduced Tom O'Neill who is the Southwest Regional Manager for DLR Group, and Susan Gray

**ITEM**

**ACTION**

**INFORMATION ITEMS (continued)**

8. Proposal, Scope and Schedule for the Boundary Review Plan to be Implemented in School Year 2015-2016 (continued)

who is the Regional Manager for DLR Group.

Using Power Point [available as an attachment to the agenda item posted on the TUSD web], Mr. O'Neill made a brief presentation on the number and qualifications of the DLR Group personnel and their approach to the review of boundaries. Ms. Gray presented the boundary review process to be performed in the next nine months and explained the methods to be utilized. Mr. O'Neill summarized.

Dr. Sanchez expressed appreciation for the presentation and stated that it ties in with the information he presented at the SCPC meeting regarding engagement of the community. He indicated that Facilities and Finance will be key areas for discussion during the Strategic Planning Conference on February 25, to develop with the community a transparent process. He commented that time has been spent gathering demographic data and information from the audits in order to make well-informed and sustainable decisions to improve District practice and meeting the requirements of the USP.

Ms. Foster asked Dr. Sanchez for an explanation of his remark concerning updated demographic data. Dr. Sanchez responded that previous information was based on unsubstantiated data and all work done now has been in a comprehensive manner.

Mr. Juárez commented on his knowledge of the excellent reputation and competence of DLR Group. He indicated his belief that inclusivity will be the key for communication and that in terms of the current stock of sites and facilities, boundaries will be important. He stated his pleasure that the District has a good sense of the data and he looked forward to receiving the report.

**CONSENT AGENDA**

9. Dr. Sanchez recommended the approval of the Consent Agenda as submitted.

Cam Juárez moved approval of Consent Agenda Items 9(a-m), Kristel Ann Foster seconded. Approved unanimously in a voice vote.

**ITEM**

**ACTION**

**CONSENT AGENDA** (continued)

9. a) Salaried critical need and replacement hires
- b) Hourly critical need and replacement hires personnel
- c) Salaried separations
- d) Hourly separations
- e) Requests for leave of absence for certified personnel
- f) Requests for leave of absence for classified personnel
- g) Addendum III Shared-Use Lease Agreement for Child-Parent Centers Inc. at Cavett, Erickson, Keen, Roberts and Wright Elementary Schools, with Authorization for Acting Director of Planning and Student Assignment Director to Execute the Agreement

Mr. Hicks asked for clarification concerning Keen School. Dr. Sanchez explained this is for Head Start program and done on an annual basis. Mr. Nodine explained that even though Keen was closed, the Head Start program there has been converted to a computer maintenance facility which Head Start still uses. He further explained this was in an out-building just southwest of the parking lot and only part of Keen. All of these agreements are for part of the sites.

- h) Award of Food Services Bid No. 13FR1 – Frozen Foods: Group 1, February 16, 2014 – February 15, 2015
- i) Award of Food Services Request for Proposal (RFP) No. 14VS – Snack Vending Machines and Service, February 12, 2014 – June 30, 2014, Renewable Annually through 2016

Mr. Hicks asked if the District is communicating with students regarding the vending machines and how the District is dealing with vending machines. Mr. Awwad explained the District has very few snack vending machines, and once the contract is awarded, the District will give notice to current vendors to remove within 45 days. Mr. Hicks asked if students have input on the contents of the machines. Mr. Awwad stated the items in the machines have to meet the nutrition standards and that information is included in the bid. Dr. Sanchez commented that machines on individual campuses must be in alignment with nutrition standards and to survey students for items they would like included would be ingenuous since it's likely those items would not meet the standards. Shirley Sokol provided

**CONSENT AGENDA** (continued)

9. i) Award of Food Services Request for Proposal (RFP) No. 14VS – Snack Vending Machines and Service, February 12, 2014 – June 30, 2014, Renewable Annually through 2016 (continued)

Information that the machines will contain foods that meet nutrition standards but a second list contains foods students like. The list is long and manufacturers are growing in the area of foods that meet the standards. She indicated she will work with principals to determine locations for certain foods. In response to Mr. Hicks' comments that students complain about what is in the machines and won't buy them, Ms. Sokol said auditors will review if proper items are in compliance, but every attempt will be made to include items students like.

In response to Dr. Stegeman's inquiry about if this is the first time for a vending machine bid, Ms. Sokol clarified this is the first time for a snack machine bid, and although the District had snack machines previously, they were done in a different format. This is an attempt to unify them into one bid to meet the compliance standards. Dr. Sanchez clarified that previous contracts for snack machines were entered into by individual schools. He explained in order to be eligible for Free and Reduced Lunch funding, the District has to abide by Federal Nutrition Standards, and by not being in compliance with the nutrition standards, it puts the District in jeopardy of receiving the Free and Reduced Lunch funding. Therefore it is to the benefit of the District on the financial side to put out a bid and monitor and ensure if audited by the Department of Education or the Department of Agriculture that we are in compliance with the guidelines. Dr. Stegeman asked for an example of being out of compliance. Dr. Sanchez asked Dr. Morado to provide information. Dr. Morado explained that previously vendors would put items in the machines that students asked for that didn't meet the standards and the District would be out of compliance. Dr. Stegeman inquired if schools will be required to purchase under this new contract as opposed to buying individually. Dr. Sanchez replied purchasing would be done through Food Services ensuring compliance, and would not be the responsibility of the sites. Dr. Stegeman asked if there was policy or regulation. Dr. Sanchez said within the guidelines of the State of Arizona a policy is not required because the requirement is through the law. In response to Dr. Stegeman's question if the District's practice before was in violation of the law, Mr. Awwad provided further information. Dr. Stegeman

**ITEM**

**ACTION**

**CONSENT AGENDA** (continued)

9. i) Award of Food Services Request for Proposal (RFP) No. 14VS – Snack Vending Machines and Service, February 12, 2014 – June 30, 2014, Renewable Annually through 2016 (continued)

asked if something further was required in order to make this clearer. Dr. Sanchez clarified when we accept funds, we are accepting all of the strings attached to those dollars with adherence to the guidelines.

Ms. Foster commented on a recent change made in State law that placed restrictions on what foods could be distributed in classrooms and inquired if this law affects us. Ms. Sokol said the District is covered by the new legislation which has been tightened up in accordance with the State and Federal rules, and the District is getting aligned to be in compliance.

Mr. Juárez commented on the recent resolution he sponsored regarding student health, and praised the administration for its work in ensuring compliance with the law. Concerning procurement of contracts, he referred to the practice of considering minority businesses and returning military veterans and encouraged the District to include these as possible vendors.

Mr. Hicks inquired what the hours of compliance are. Ms. Sokol responded the hours of compliance are during the school day, and items sold in the evening and on the weekend do not have to comply. She provided information that the vending machines automatically turn off 15 minutes prior to meal service and turn back on afterward. The 15 minute turn-off in advance of meals is to avoid a conflict with the requirement that items in the vending machines must be tied in with those served in meals. This practice of turning off vending and beverage machines in this fashion has been in effect for some time. She responded to Mr. Hicks' question whether students are informed by saying yes, that Food Service works with principals. Mr. Hicks disputed that response. Ms. Sokol indicated a marketing and information plan will be implemented to inform students.

- j) Award of Request for Proposal (RFP) No. 14-70-19 – Technology Services Data Center Co-Location

**ITEM**

**ACTION**

**CONSENT AGENDA** (continued)

- 9. k) Minutes of Tucson Unified School District Governing Board Meetings
  - 1. Regular Board Meeting, October 22, 2013
  - 2. Regular Board Meeting, January 14, 2014
- l) Acceptance of the Summary of Student Activity Funds for the Period of July 1, 2013 through November 30, 2013
- m) Ratification of salary and non-salary vouchers for the period beginning January 1, 2014 and Ending January 31, 2014

**RECESSED REGULAR BOARD MEETING** – 8:16 p.m.

**RECONVENED REGULAR BOARD MEETING** – 8:27 p.m.

**ACTION ITEMS**

- 10. Schedule a Special Board Meeting Strategic Planning Conference on February 25, 2014, 8:00 a.m.– 4:00 p.m., Tucson Electric Power Auditorium – Requested by Board President Adelita S. Grijalva  
Removed from agenda, not addressed.
  - 11. Review of Investigative Findings and Recommendations on Office of Civil Rights (OCR) Case #08-12-1080 Meaningful Access to Board Resolution Agreement  
Adelita S. Grijalva moved approval as stated, Kristel Ann Foster seconded.  
Approved unanimously in a voice vote.
- Dr. Sanchez asked Ms. Tolleson to present her findings. He stated that direction is being sought from the Board on whether a policy and a protocol should be developed on moving board meetings to accommodate large audiences, specifically providing direction to guide the decision-making process on moving a meeting and designating a location for accommodating a large audience.

Ms. Tolleson reported that her report was sent to the Board in advance for review [available as an attachment to the agenda item posted on the web]. She provided a brief overview of the complaint which raised a number of questions about whether certain practices and procedures created a hardship or constituted discrimination against Latino members of the community or limited English proficient families. She stated that in conducting the internal review, she did not find any evidence of intentional discrimination against either of these groups. New practices regarding public notices have been put

**ITEM**

**ACTION**

**ACTION ITEMS** (continued)

11. Review of Investigative Findings and Recommendations on Office of Civil Rights (OCR) Case #08-12-1080 Meaningful Access to Board Resolution Agreement (continued)

in place to enable limited English proficient families the ability to find information concerning interpretation services and other matters more easily on the TUSD web. One thing that stood out in the investigation was a number of large meetings had been moved for a variety of reasons because of the limited size of the meeting room; however, the only ones not moved were ones regarding Mexican American studies, so it created an issue where a matter of particular interest to the Latino community had restricted or less desirable access. She commented on the fact that a designated location for larger meetings has never been determined and that a variety of locations have been used when meetings have been moved. In response to this situation, she made a recommendation that an alternative site be identified for meetings in which a larger than normal audience might be expected. The other issue was that no one knew who made decisions to move or not move meetings. She stated that her second recommendation was to direct staff to develop a protocol for when to move a meeting and who would make the decision.

In response to Ms. Grijalva's inquiry on how much time should be allowed for meeting the recommendations, Ms. Tolleson suggested 60 days.

Ms. Grijalva stated she was comfortable with the 60 day timeline to develop plans before coming back to the Board for approval. She commented that because it would not necessarily be evident who might attend a large meeting that was moved, it would be important to have interpreting services available, at least for Spanish and any others indicated by agenda content.

Dr. Sanchez assured interpretative services would be available, especially from Spanish to English and from English to Spanish, and that staff would work with Student Equity services to ensure all interests are met.

In response to Ms. Tolleson's indication that OCR requests Board action on her recommendations, Ms. Grijalva made the



## ITEM

## ACTION

### ACTION ITEMS (continued)

11. Review of Investigative Findings and Recommendations on Office of Civil Rights (OCR) Case #08-12-1080 Meaningful Access to Board Resolution Agreement (continued)

following motion which was seconded by Ms. Foster, and approved unanimously in a voice vote:

*Moved the Adoption of the recommendations contained in the Report with the following directions to staff:*

*1) Direct TUSD staff, by 60 days – April 15, 2014, to identify and recommend a specific alternative meeting site with room for at least 200 public attendees;*

*2) In connection with the site selected pursuant to recommendation # 1 above, direct TUSD staff to confirm systems for security, streaming technology, seating, audio/visual, disability access, and appropriate facilities at the alternate site; and*

*3) Establish a protocol for evaluating the need to relocate any particular Governing Board meeting to the alternate site, including a designated point person to make and document the final decision.*

### GOVERNING BOARD POLICY

#### Action

12. Governing Board Policy JC – *School Attendance Boundaries*

Dr. Sanchez stated that the proposed policy aligns with the presentation by the DLR Group and would now include additional steps that would engage the community which they have stated would be a key piece of their work. To guide and ensure compliance with the USP, he recommended approval of the policy as presented.

Cam Juárez moved approval, Michael Hicks seconded. Approved unanimously in a voice vote.

**ITEM**

**ACTION**

**STUDY/ACTION ITEMS**

- 13. Permission to Award Construction Contract – Infant and Early Learning Childcare Center at Brichta
- 14. Permission to Award Construction Contract – Infant and Early Learning Childcare Center at Schumaker

Kristel Ann Foster moved approval of both Items 13 and 14, Cam Juárez seconded. Approved unanimously in a voice vote.

Dr. Sanchez commented this is the culmination of a lot of work by the team and acknowledged the leadership by Teri Melendez. He reported east and west side sites were identified based on where teachers live and teach. The upgrades required to bring the schools back into use would require an initial investment to bring them up to code and to meet the standards required for use as early education learning centers. He stated that nothing would be done to prevent the schools being brought back as K-5 schools in the future if warranted. He reported that there have been 60 applications made from the previous Friday to today, and some were made before the costs of care were posted. He stated this project ties in with the USP to recruit and retain teachers by providing reasonable child care, and he asked the Board to award the construction contracts for Brichta and Schumaker.

Mr. Juárez commented on the benefits of offering this inexpensive option for child care, especially as a cost saving perspective to employees who had not received raises, and offering at sites which will feed into other TUSD programs, particularly the free all-day Kindergarten program. He inquired if there would be consideration of expanding to a mid-term site.

Dr. Sanchez stated both sites will be opened if there are enough applications, but the site closest to the most applications will be opened first. The priority will be for employees, then for partners, and finally the general community. Other locations will be considered if the demand is strong, but cautioned the District does not want to overextend. With this approval, construction on the site where there is the most interest will begin, with a plan to move quickly as interest increases. He commented on conversations with the County and the City and neighboring educational entities in Pima County regarding their interest.

Mr. Juárez commented on the huge need for these kinds of services and inquired if the District would be working with DES (Department of Economic Security) to provide services.

**ITEM**

**ACTION**

**STUDY/ACTION ITEMS** (continued)

13. Permission to Award Construction Contract – Infant and Early Learning Childcare Center at Brichta (continued)
14. Permission to Award Construction Contract – Infant and Early Learning Childcare Center at Schumaker (continued)

Dr. Sanchez reported on two parts of this plan and indicated DES would be accepted. The District has teachers and other staff who qualify for DES and wants those benefits to be available to those employees. He also reported that steps have been put in place to go through the two-year process to be designated as a *Quality First* facility, not doing just day care, but providing a good early education program with a solid curriculum by certified teachers and classified staff.

Mr. Juarez expressed appreciation for the work to put this forward which is valuable for our team members.

Ms. Foster inquired if Richey would be a part of this, or a separate site; also what percentage of the buildings will be used and how many students would be considered as capacity. Dr. Sanchez responded the District would want both to be at maximum capacity. Ms. Melendez reported all applications would need to be reviewed before the capacity can be determined. She commented more applications for children of infant to toddler age have been received than for age four, and there is a plan to do more advertising in order to get more three and four year olds since that will determine the ability to operate in the black. Dr. Sanchez commented there is a heavier cost for infant care due to the space and the ratio of care givers to children required for certification purposes. He stated the goal is to have a good balance of children ages 3-4 and for children age 5 who do not qualify for all-day Kindergarten.

Regarding Richey, Dr. Sanchez indicated it is a small facility without many classrooms which eliminates the ability to operate in the black. He noted that the proximity of Brichta to Richey may enable students from the Richey area to be served. He commented on the ongoing dialogue with the Pascua Yaqui leadership regarding the possibilities for a community center and educational services at Richey. Another factor regarding Richey is the difficulty of access in the morning, at noon and in the late afternoon due to new road construction.

**ITEM**

**ACTION**

**STUDY/ACTION ITEMS** (continued)

13. Permission to Award Construction Contract – Infant and Early Learning Childcare Center at Brichta (continued)
14. Permission to Award Construction Contract – Infant and Early Learning Childcare Center at Schumaker (continued)

Regarding the percentage of the buildings to be used, Dr. Sanchez responded that 100% of the buildings will be used.

In response to Mr. Hicks' question about the names of the schools, Ms. Melendez responded that the names will not be changed and the facilities will be called *TUSD Infant and Early Learning Center at Brichta* and *TUSD Infant and Early Learning Center at Schumaker*. Dr. Sanchez commented there was excitement about retaining the names, particularly about Brichta.

In response to Mr. Hicks' inquiry concerning funding, Dr. Sanchez indicated as part of recruitment and retention efforts contained in the deseg court order, the deseg budget and proceeds from operating the facilities would be used. There would be first year start-up costs but the facilities would be expected to be self-sustaining in the future.

Mr. Hicks inquired on how evaluation of keeping a site open or closing it would be done. Dr. Sanchez responded sites would be evaluated on those with the most interest based on the addresses of applicants, and that Operations was gathering that information. Mr. Hicks indicated his question was after a site is open, will it be monitored to determine the feasibility of remaining open or closing it. Dr. Sanchez replied the goal will be to remain less expensive than the market, but if adjustments need to be made based on an increase in costs, they will be made annually in order to remain in the black. If there is a difference in income generated from the sites, the costs will be balanced in order to continue serving TUSD team members.

In response to Mr. Hicks' inquiry concerning competition with the private sector, Dr. Sanchez stated the interest is not in competing, that it is about serving TUSD team members first and wanting people to come and stay in the District, and that it is a recruitment and retention tool of the USP. He mentioned the potential availability to others through agreements with Pima County and the City, and then the general public, after TUSD

## ITEM

## ACTION

### STUDY/ACTION ITEMS (continued)

13. Permission to Award Construction Contract – Infant and Early Learning Childcare Center at Brichta (continued)
14. Permission to Award Construction Contract – Infant and Early Learning Childcare Center at Schumaker (continued)

team members.

In response to Ms. Grijalva's inquiry if the costs for employees can be withdrawn pre-tax or withheld as a deduction from paychecks, Karla Soto replied that she and Anna Maiden were checking to see if the District was eligible to offer child care expenses as a pre-tax deduction. She added that Payroll was testing regarding payroll deduction for child care and other issues for non-year-round employees. Ms. Grijalva stated that the open hours of 6:00 a.m. – 6:00 p.m. are a huge advantage and asked about meals. Dr. Sanchez clarified that meals will be included although parents will be asked to provide supplies for children from infant to toddler age, and thereafter anything related to medical issues.

Mr. Juárez commented on the benefit of child care expenses as a tax deduction and the creation of brand loyalty for TUSD. He stated that students had not been mentioned as users of the centers, specifically referring to TAPP students, and inquired about providing services to them. Dr. Sanchez replied that the centers are being viewed through the lens of a recruitment and retention tool for professional faculty and employees. He reiterated that the intent is to not overextend and to make these sites successful and a unique benefit to our employees, abide by the USP, retain teachers and help reduce the turnover rate. If a need for a midtown site was apparent, that could be an option for exploration later.

### FUTURE AGENDA ITEMS

Mr. Hicks asked that the Board explore the possibility of some type of shared governance regarding policies and those types of things. He referenced his service on the Pima College Faculty Senate where policies go through a vetting process prior to Board action. Ms. Grijalva asked him to send further information to the Director of Staff Services.

**ITEM**

**ACTION**

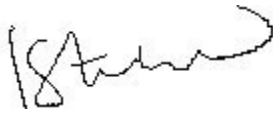
**FUTURE AGENDA ITEMS** (continued)

Ms. Grijalva requested a Resolution supporting libraries in Pima County.

**REGULAR MEETING ADJOURNED** – 9:01 p.m.

Approved this 11<sup>th</sup> day of March, 2014.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE



By \_\_\_\_\_  
Kristel Ann Foster, Clerk  
Governing Board

mcg/maw  
Minutes\02-11-14Regular