Committee Members Present:
Cliff Altfeld, Chair
Loretta Peto, Co-Chair
Lea Marquez Peterson
Mark Stegeman

Committee Members Absent:
Sandra Parker

Others Present:
Bonnie Betz, Director, TUSD Finance Department
Michele Gutierrez, Senior Staff Assistant I to the Governing Board

ITEM ACTION

MEETING CALLED TO ORDER – 11:45 a.m.

ACTION ITEMS
1. Approval of November 20, 2008 Minutes
   Cliff Altfeld moved approval. Lea Marquez Peterson seconded. Approved 4-0.

REQUESTS FOR INFORMATION
2. RFI Tracking
   Information Only. Not Addressed.

STUDY/ACTION ITEMS
3. Discussion Regarding Replacement of Committee Members
   No Action Required, discussion only.

Discussion regarding soliciting persons to apply for two vacancies on the committee.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mark Stegeman, Lea Marquez Peterson, Loretta Peto and Bonnie Betz.
4. Discussion on Proposal (RFP) to Board in January on Hiring Internal Auditor Proposal

Discussed the job duties and salary of the Internal Auditor position. Submit a board agenda item for proposal to hire an Internal Auditor for the January board meeting.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mark Stegeman, Lea Marquez Peterson, Loretta Peto and Bonnie Betz.

   No Action Required, discussion only.

5. Status of the Anonymous Complaint Procedure

Cliff Altfeld and Rob Ross in the Legal Department are in communication on the anonymous complaint procedure.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mark Stegeman, Lea Marquez Peterson, Loretta Peto and Bonnie Betz.

   No Action Required, discussion only.

6. Status of Outside Audit

Discussion regarding status of the RFP for the External Auditor.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mark Stegeman, Lea Marquez Peterson, Loretta Peto and Bonnie Betz.

   No Action Required, discussion only.

7. Discussion on Activities of Audit Committee for the rest of the School Year – Suggestions from Committee Members

Meetings will continue monthly instead of quarterly as originally setup.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mark Stegeman, Lea Marquez Peterson and Loretta Peto.

   No Action Required, discussion only.

8. Proposed Agenda Items and/or Additional RFI’s

Discussion on Interface Proposal Systems (ERP Systems.)

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mark Stegeman, Lea Marquez Peterson, Loretta Peto and Bonnie Betz.

   No Action Required, discussion only.
MEETING ADJOURNED  1:03 p.m.

Lea Marquez Peterson
moved adjournment.
Loretta Peto seconded.
Approved 4-0.

Approved this 22nd day of January, 2009.

TUSD GOVERNING BOARD AUDIT COMMITTEE

By ________________________________

Clifford Alfeld
Audit Committee Chair

mg
12-17-08 Audit Committee/Minutes