

MINUTES FOR AUDIT COMMITTEE MEETING (Friday, August 23, 2019)

Details regarding discussions are available via the audio recordings posted on the TUSD Audit Committee page on the TUSD Internet at <http://govboard.tusd1.org/Board-Committees/Audit-Committee>

Members Present:

Darin Guthrie, Chair
Jimmy Lovelace, Vice-Chair
Leila Counts, Governing Board Member
Ravi Grivois-Shah, MD [*left @ 4:00 p.m.*]
William J. Kelly, Ed.D.
Sarina Martinez [*left @ 3:25 p.m.*]
Bernie Wiegandt

Committee Member(s) Not Present:

Rachel Wall

Others:

Renee Weatherless, Executive Director, Finance
Renee Heusser, Director, Human Resources
Robert S. Ross, Jr., General Counsel, Legal Services
Vanessa Hernandez, Executive Assistant, Finance
Michele C. Gutierrez, Senior Staff Assistant I to the Governing Board

Meeting called to order at 2:06 p.m.

1. PUBLIC NOTICE

Procedural: 1.01 Notice of Meeting and Procedures

2. OPENING OF MEETING – 2:00 p.m.

Procedural: 2.01 Call to Order – 2:06 p.m.

Roll Call – Audit Committee attendance was established via self-introductions.

3. CALL TO THE AUDIENCE – 2:06 p.m.

There were no persons wishing to speak.

4. ACTION ITEM(S)

Action, Minutes: 4.01 Minutes of Audit Committee Meeting – June 28, 2019 -2:08 p.m.

Resolution: Motion to approve the June 28, 2019 Audit Committee meeting minutes as submitted.

Motion by Bernie Wiegandt, second by William Kelly.

Final Resolution: Motion Passed

Yes: Ravi Grivois-Shah, Darin Guthrie, William Kelly, Jimmy Lovelace, Sarina Martinez and Bernie Wiegandt.

Persons commenting and/or asking questions were Leila Counts and Ravi Grivois-Shah.

5. STUDY/ACTION(S)

Study/Action: 5.01 Update on Internal Auditor – 2:10 p.m.

STUDIED ONLY

Renee Heusser provided information and responded to Committee member inquiries.

Persons commenting and/or asking questions were William Kelly, Darin Guthrie, Ravi Grivois-Shah, Sarina Martinez, Jimmy Lovelace, Leila Counts and Bernie Wiegandt. Rob Ross provided Legal advice and commented.

Study/Action: 5.02 Charge to the Audit Committee by Regular TUSD Governing Board – 2:23 p.m.

STUDIED ONLY

Jimmy Lovelace provided information and responded to Committee member inquiries.

Persons commenting and/or asking questions were Jimmy Lovelace, Bernie Wiegandt, Leila Counts, Renee Weatherless, Darin Guthrie, William Kelly, Ravi Grivois-Shah and Sarina Martinez. Rob Ross commented.

Study/Action: 5.03 USP Update and Special Master Recommendations – 3:06 p.m.

STUDIED ONLY

Ravi Grivois-Shah presented information.

Persons commenting and/or asking questions were Darin Guthrie, Leila Counts and Jimmy Lovelace. Rob Ross commented and provided information.

Study/Action: 5.04 Fund Balance with Cash Report – with reconciliation of cash to fund balance – 3:25 p.m.

This item was tabled by Unanimous consent.

Study/Action: 5.05 Internal Reporting of Tax Credit Activity to School Sites – 3:26 p.m.

STUDIED ONLY

Renee Weatherless provided information and responded to Committee member inquiries.

Persons commenting and/or asking questions were Jimmy Lovelace, Darin Guthrie, Ravi Grivois-Shah, Bernie Wiegandt, Leila Counts, William Kelly, Rob Ross commented and gave Legal advice.

Study/Action: 5.06 Audit Committee Annual Self-Evaluation – 4:14 p.m.

Motion to accept this version for member to complete and submit at the next scheduled meeting.

Motion by Bernie Wiegandt, second by Jimmy Lovelace.

Final Resolution: Motion Passed

Yes: Darin Guthrie, William Kelly, Jimmy Lovelace and Bernie Wiegandt.

Not Present at Vote: Ravi Grivois-Shah and Sarina Martinez.

Darin Guthrie and Jimmy Lovelace presented information.

Persons commenting and/or asking questions were Darin Guthrie, Jimmy Lovelace, Bernie Wiegandt, and William Kelly.

Study/Action: 5.07 Standing Item: Complaints Received via Various Avenues – 4:19 p.m.

STUDIED ONLY

Darin Guthrie, Rob Ross and Jimmy Lovelace stated that they have not received new complaints.

Study/Action: 5.08 Standing Item: Request for Information (RFI) Request by Audit Committee – 4:19 p.m.

STUDIED ONLY

Darin Guthrie stated that he has not received any new RFIs.

Study/Action: 5.09 Meeting Date/Time – 4:20 p.m.

Next scheduled meeting is on September 27, 2019.

Study/Action: 5.10 Future Items – ITEM NOT ADDRESSED

6. ADJOURN MEETING

Action: 6.01 Adjourn Audit Committee Meeting – 4:20 p.m.

Resolution: Motion to adjourn Audit Committee meeting.

Motion by William Kelly, second by Jimmy Lovelace.

Final Resolution: Motion Passed

Yes: Darin Guthrie, William Kelly, Jimmy Lovelace and Bernie Wiegandt.
Not Present at Vote: Ravi Grivois-Shah and Sarina Martinez.

Approved this 27th day of September, 2019.

TUSD GOVERNING BOARD AUDIT COMMITTEE

By _____
Darin Guthrie
Audit Committee Chair