MINUTES

Committee Members Present:
Sandra Parker, Chair
Cliff Altfeld
Lea Marquez Peterson
Loretta Peto
Mark Stegeman

Participants:
Roger Pfeuffer, TUSD Superintendent
Bonnie Betts, Director, TUSD Finance Department
Kera Badalamenti, CPA, PC Heinfeld, Meech & Co
Corey Arvizu, CPA, PC Heinfeld, Meech & Co.
Sarah Spect, Heinfeld, Meech & Co.
Linda Todd, Senior Staff Assistant I to the Governing Board

ITEM ACTION

MEETING CALLED TO ORDER – 2:35 p.m.

ACTION ITEMS

1. Approval of February 14, 2008 Minutes  Loretta Peto moved approval. Mark Stegeman seconded. Passed by voice vote.
2. Approval of February 28, 2008 Minutes

Quorum present: Sandra Parker, Loretta Peto, Lea Marquez-Peterson, and Mark Stegeman.
### Requests for Information

<table>
<thead>
<tr>
<th>ITEM</th>
<th>ACTION</th>
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<tr>
<td>Discussion regarding the qualifications and experience of the employees in the Finance department.</td>
<td></td>
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<tr>
<td>Persons commenting or asking questions were Sandra Parker, Loretta Peto, Mark Stegeman, and Lea Marquez Peterson.</td>
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<tr>
<td>Information presented by Sandra Parker. Cliff Altfeld commented.</td>
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<tr>
<td>Sandra Parker commented that this item was not complete.</td>
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<tr>
<td>Persons commenting or asking questions were Loretta Peto, Mark Stegeman, and Lea Marquez Peterson.</td>
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<td>6. RFI Tracking</td>
<td>Information Only. No Action Required.</td>
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<tr>
<td>Information provided by Sandra Parker. No discussion.</td>
<td>No Action Required.</td>
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<tr>
<td>7. Discussion on the Finance Organizational Chart</td>
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<td>Discussion included with RFI #20.</td>
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<tr>
<td>Persons commenting or asking questions were Sandra Parker, Loretta Peto, Mark Stegeman, and Lea Marquez Peterson.</td>
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SUPERINTENDENT’S DISCUSSION

8. Discussion on the Audit Committee Charter

Roger Pfeuffer presented information. Discussion followed regarding the role of the Audit Committee as a district financial advisory committee and the procurement of the external auditor.

Persons commenting or asking questions were, Cliff Altfeld, Loretta Peto, Sandra Parker, Mark Stegeman, and Bonnie Betz.

9. Discussion with External Auditors, Kera Badalamenti, and Corey Arvizu

- General Discussion regarding Audit Management
- Discussion regarding Audit Committee and Auditor Communications
- Management Letter Year Ended, June 20, 2007
- Compliance Questionnaire
- CAFR and Other Financial reports
- Other Pertinent Information

Persons commenting or asking questions regarding the audit, and bulleted items listed were Sandra Parker, Loretta Peto, Lea Marquez Peterson, Mark Stegeman, Cliff Altfeld, and Bonnie Betz.

10. Proposed Agenda items and/or Additional RFI’s

The following items were given to the committee for their information.

- March 11, 2008, TUSD Regular Board Meeting Board Agenda BAI #5, Presentation on FY 2008 Budget Status with New Format and Update on FY 2009 Budget Development,
- BAI#6(z) Ratification of Salary and Non-Salary Vouchers
- BAI #2. District Management Audit Final Report Presentation by MGT of America, Inc. from the March 25, 2008 Special Meeting. No Discussion.
MEETING ADJOURNED  5:01 p.m.  

Lea Marquez
Peterson moved adjournment. Loretta Peto seconded
Approved by consensus.

Approved this 24th day of April, 2008.

TUSD GOVERNING BOARD AUDIT COMMITTEE

By ________________________________
Sandra L. Parker
Audit Committee Chair

Lt
03-27-08 Audit Committee/Minutes