Committee Members Present:
Cliff Altfeld, Chair-arrived at 2:43 p.m.
Deborah S. Corcoran
Mary Matiella
Sandy Parker, Co-Chair
Robert O'Toole

Committee Members Absent:
None

Others Present:
Michele Gutierrez, Senior Staff Assistant I to the Governing Board

ITEM ACTION

MEETING CALLED TO ORDER – Sandy Parker called the meeting to order at 2:35 p.m.

ACTIONS

1. Approval of December 17, 2009 Minutes
   Deborah S. Corcoran moved approval. Mary Matiella seconded. Approved 3-0. Robert O'Toole abstained. Cliff Altfeld was not present for the vote.

STUDY/ACtions

2. RFI Tracking List
   Sandy Parker commented the tracking list was up-to-date.

   Persons commenting, asking questions, or providing information were Deborah S. Corcoran, Mary Matiella, Sandy Parker and Robert O'Toole.

   No Action Required, discussion only.
3. RFI-46 – Follow-up: After-the-Fact Purchases  
   Item postponed for discussion for February meeting.

Persons commenting, asking questions, or providing 
information were Deborah S. Corcoran, Mary Matiella, 
Sandy Parker and Robert O'Toole.

No Action Taken.

4. CAFR  
   Committee discussed CAPR; questions will be addressed at 
   the February meeting, due to no Finance Department 
   representation.

Persons commenting, asking questions, or providing 
information were Cliff Altfeld, Deborah S. Corcoran, Mary 
Matiella, Sandy Parker and Robert O'Toole.

No Action Required, discussion 
only.

5. USFR Compliance Questionnaire Comments  
   Appendix A  
   •   Comments for Fiscal Year End June 30, 2009  
   •   Comments for Fiscal Year End June 30, 2008

Sandy Parker composed questions for Finance Department. 
Item postponed to February meeting, due to no Finance 
Department representation.

Persons commenting, asking questions, or providing 
information were Cliff Altfeld, Deborah S. Corcoran, Mary 
Matiella, Sandy Parker and Robert O'Toole.

No Action Required, discussion 
only.

6. Anonymous Complaint and Investigation Form  
   Cliff Altfeld will be contacting TUSD’s webmaster to setup 
   Anonymous Complaint and Investigation Form on website.

Persons commenting, asking questions, or providing 
information were Cliff Altfeld, Deborah S. Corcoran, Mary 
Matiella, Sandy Parker and Robert O'Toole.

No Action Required, discussion 
only.

7. Monthly Budget Update  
   Audit Committee reviewed monthly budget update that 
   Bonnie Betz presents each month to the Governing Board 
   during the regular board meeting.

Persons commenting, asking questions, or providing 
information were Cliff Altfeld, Deborah S. Corcoran, Mary 
Matiella, Sandy Parker and Robert O'Toole.

No Action Required, discussion 
only.
8. Proposed Agenda Items and/or Additional RFI’s
Agenda items for February 18th meeting: CAPR Questions from Committee, RFI 46 – Followup: After-the-Fact Purchases

Persons commenting, asking questions, or providing information were Cliff Altfeld, Deborah S. Corcoran, Mary Matiella, Sandy Parker and Robert O’Toole.

MEETING ADJOURNED 3:58 p.m.

Sandy Parker moved approval. Deborah S. Corcoran seconded. Approved 5-0.

Approved this _______ 18th _______ day of _______ February, 2010.

TUSD GOVERNING BOARD AUDIT COMMITTEE

By__________________________________________

Clifford Altfeld
Audit Committee Chair

mcg
1-21-10 Audit Committee/Minutes