TIME: December 16, 2011
2:00 p.m.

PLACE: Board Conference Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:00 p.m. Call to Order
   • Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS
2:05 p.m. 1. Approval of November 18, 2011 Minutes

STUDY/ACTION ITEMS
2:10 p.m. 2. Election of Chair and Co-Chair

2:20 p.m. 3. Update of the RFP on the Payroll and Timekeeping Software

2:40 p.m. 4. ERP Status and Milestones and Monthly Reports

3:00 p.m. 5. Monthly Budget Update

3:20 p.m. 6. Coordination of Committee Work and Outside Audits

3:40 p.m. 7. Proposed Agenda Items and/or Additional RFI’s
   Internal Control Issues
   a. USFR Compliance
   b. Accounting Records
   c. Cash
   d. Capital Assets
   e. Expenditures
   f. Procurement
   g. Payroll
   h. Financial Reports
   i. Student Attendance Reporting
   j. Student Accounts

4:00 p.m. ADJOURNMENT

• One or more Committee members will/may participate by telephonic or video communications.
  a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.

• All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

*Future Agenda Topics
   Reconciliation
   Other
Future Meeting Dates
January 27, 2012
February 17, 2012
March 30, 2012