

TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AUDIT COMMITTEE
A G E N D A

TIME: December 16, 2011
2:00 p.m.

PLACE: Board Conference Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:00 p.m. Call to Order
• Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS

2:05 p.m. 1. Approval of November 18, 2011 Minutes

STUDY/ACTION ITEMS

2:10 p.m. 2. Election of Chair and Co-Chair

2:20 p.m. 3. Update of the RFP on the Payroll and Timekeeping Software

2:40 p.m. 4. ERP Status and Milestones and Monthly Reports

3:00 p.m. 5. Monthly Budget Update

3:20 p.m. 6. Coordination of Committee Work and Outside Audits

3:40 p.m. 7. Proposed Agenda Items and/or Additional RFI's

Internal Control Issues

- a. USFR Compliance
- b. Accounting Records
- c. Cash
- d. Capital Assets
- e. Expenditures
- f. Procurement
- g. Payroll
- h. Financial Reports
- i. Student Attendance Reporting
- j. Student Accounts

4:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
 - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

*Future Agenda Topics

Reconciliation
Other

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Future Meeting Dates

January 27, 2012
February 17, 2012
March 30, 2012