

TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AUDIT COMMITTEE
A G E N D A

TIME: November 20, 2008
2:30 p.m.

PLACE: Board Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:30 p.m. Call to Order
• Sandra Parker, Chair

ACTION ITEMS

2:30 p.m. 1. Approval of October 23, 2008 Minutes

REQUESTS FOR INFORMATION

2:35 p.m. 2. AC-RFI 32 Cell Phone Guidelines
3. AC-RFI 33 RFP for the External Auditor
4. AC-RFI 34 Recent Accounting Error

2:45 p.m. 5. RFI Tracking and Blue Ribbon Committee Report

STUDY/ACTION ITEMS

2:50 p.m. 6. Proposal to Governing Board on Hiring of Internal Auditor – Updated proposal from Mark Stegeman – Action and date for Board presentation

3:10 p.m. 7. Discussion on External Auditor Request for Proposal (RFP)

3:45 p.m. 8. Site Cash Control Agreement – Status
• Policies of Cash Controls – RFI 31
• Recent Accounting error – RFI 34

4:00 p.m. 9. Status of the TUSD 2008 Audit – Heinfeld, Meech & Co.

4:45 p.m. 10. Election of next year's Audit Committee Chair

4:50 p.m. 11. Proposed Calendar for 2008 – 2009 School Year

4:55 p.m. 12. Proposed Agenda Items and/or Additional RFI's

5:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.