

TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AUDIT COMMITTEE
A G E N D A

TIME: September 28, 2012
2:00 p.m.

PLACE: Board Conference Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:00 p.m. Call to Order
• Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS

2:05 p.m. 1. Approval of August 24, 2012 Minutes

STUDY/ACTION ITEMS

2:10 p.m. 2. RFI #58 – Information on Student Fund Raising Activities Magee Middle School

2:20 p.m. 3. RFI #59 – Information on After the Fact Purchases approved for 2010-2011

2:30 p.m. 4. RFI #60 – Complaint Received on Non-Reimbursement for Professional Development

2:40 p.m. 5. ERP Status and Milestones and Monthly Reports – Yousef Awwad
a) GAN Report
b) 47 Business Processes

2:50 p.m. 6. Monthly Present Budget Update
• Yousef Awwad

2:55 p.m. 7. Review and Discussion of USFR Compliance Questionnaire for FY Ended June 30, 2011
• Response to 28 CAFR Comments

3:00 p.m. 8. Coordination with Outside Auditors – Jimmy Lovelace
• USFR Compliance 2010
• USFR Compliance June 30 for 2011

3:10 p.m. 9. Outside Auditor Contract Years and RFP Calendar

3:20 p.m. 10. Cancellation Membership

3:40 p.m. 11. Most Recent Special Procurement Audit

3:50 p.m. 12. Semi-Annual Report to the Governing Board – Draft

- 3:55 p.m. 13. Proposed Agenda Items and/or Additional RFI's
Internal Control Issues
- a. USFR Compliance
 - b. Accounting Records
 - c. Cash
 - d. Capital Assets
 - e. Expenditures
 - f. Procurement
 - g. Payroll
 - h. Financial Reports
 - i. Student Attendance Reporting
 - j. Student Accounts – Soon
 - k. Auditor General Internal Controls

3:55 p.m. 14. Meeting Date/Time

4:00 p.m. 15. Future Agenda Item(s)

4:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
 - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

Audit Committee Meeting
September 28 – 2:00 p.m.
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Future Meeting Dates

October 26, 2012

November 16, 2012

December 21, 2012