

TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AUDIT COMMITTEE
A G E N D A

TIME: June 29, 2012
2:00 p.m.

PLACE: Board Conference Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:00 p.m. Call to Order
• Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS

2:05 p.m. 1. Approval of April 27, 2012 Minutes

STUDY/ACTION ITEMS

2:10 p.m. 2. RFI #57 – Status Report on Property Control submitted by Robert O’Toole
• Candy Egbert and Mike Ortiz

2:30 p.m. 3. RFI #58 – Information on Student Fund Raising Activities Magee Middle School

2:45 p.m. 4. Coordination with Outside Auditors – Jimmy Lovelace
• USFR Compliance 2010
• USFR Compliance June 30 for 2011

2:55 p.m. 5. Review and Discussion of USFR Compliance Questionnaire for FY Ended June 30, 2011

3:05 p.m. 6. Audit FY 2011-12 Calendar Review
• Adrienne Sanchez

3:15 p.m. 7. Monthly Budget Update
• Adrienne Sanchez

3:25 p.m. 8. Update of the RFP on the Payroll and Timekeeping Software
• Yousef Awwad

3:35 p.m. 9. ERP Status and Milestones and Monthly Reports
• Yousef Awwad

- 3:45 p.m. 10. Proposed Agenda Items and/or Additional RFI's
 Internal Control Issues
 a. USFR Compliance
 b. Accounting Records
 c. Cash
 d. Capital Assets
 e. Expenditures
 f. Procurement
 g. Payroll
 h. Financial Reports
 i. Student Attendance Reporting
 j. Student Accounts – Soon
 k. Auditor General Internal Controls
- 3:50 p.m. 11. Audit Committee Calendar for 2012-2013 – Draft
- 3:55 p.m. 12. Semi-annual Report to Governing Board – Cliff Altfeld
 • May 8, 2012 Governing Board Meeting
- 4:00 p.m. 13. Meeting Date/Time
- 4:00 p.m. 14. Future Agenda Item(s)
- 4:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
 - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

Audit Committee Meeting
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Future Meeting Dates
July – No meeting Scheduled
August 24, 2012