

TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AUDIT COMMITTEE
AGENDA

TIME: May 23, 2014
2:00 p.m.

PLACE: Board Conference Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:00 p.m. Call to Order
• Robert O'Toole, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS

2:05 p.m. 1. February 28, 2014 Minutes

2:10 p.m. 2. March 28, 2014 Minutes

STUDY/ACTION ITEMS

2:15 p.m. 3. Outside Legal Opinion on Audit Committee functions, advice by District Legal Counsel, Committee ability to participate in procurement recommendation of Selection of Outside Auditors and other matters discussed in the Opinion

2:25 p.m. 4. RFI No. 72 – Status of Key Control

2:35 p.m. 5. Update on ERP Process and District Staff Recommendation

2:45 p.m. 6. Semi-Annual Report to the Governing Board April 15, 2015 Governing Board Meeting

2:50 p.m. 7. Recent Monthly Financial Report to the Governing Board – Fiscal Year-to-date Expenditure

2:55 p.m. 8. Self Evaluation Forms and Results

3:05 p.m. 9. District Efficiency Auditor Report

3:25 p.m. 10. TUSD Audit Results
• CAFR
• Single Audit Report
• USFR Questionnaire

3:45 p.m. 11. Proposed Agenda Items and/or Additional RFI's

Internal Control Issues

- a. USFR Compliance – Questionnaire Comments
- b. Accounting Records
- c. Cash Handling
- d. Capital Assets Control
- e. Expenditures
- f. Procurement
- g. Payroll
- h. Monthly Financial Reports
- i. Student Attendance Reporting
- j. Student Accounts
- k. Auditor General Internal Controls
- l. After-the-Fact Purchase Orders
- m. Annual Single Audit Reporting Package (Each Year)
- n. Update on ERP Process
- o. Consolidation of Advertising

3:50 p.m. 12. Meeting Date/Time

3:55 p.m. 13. Future Agenda Item(s)

3:55 p.m. 14. Introduction of Governing Board Members/Superintendent

4:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
 - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

Future Meeting Dates

June 27, 2014

July, 2014 – No Meeting Scheduled

August 29, 2014