TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AUDIT COMMITTEE
A G E N D A

TIME: April 27, 2012
2:00 p.m.
PLACE: Board Conference Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:00 p.m. Call to Order
  • Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS
2:05 p.m. 1. Approval of March 30, 2012 Minutes

STUDY/ACTION ITEMS
2:10 p.m. 2. Report on Handling of Confidential Complaints
2:30 p.m. 3. Coordination with Outside Auditors – Jimmy Lovelace
  • USFR Compliance 2010
  • USFA Compliance June 30 for 2011
2:50 p.m. 4. Audit FY 2011-12 Calendar Review
  • Adrianne Sanchez
3:00 p.m. 5. Update of the RFP on the Payroll and Timekeeping Software
3:10 p.m. 6. ERP Status and Milestones and Monthly Reports
3:20 p.m. 7. Monthly Budget Update
3:30 p.m. 8. Proposed Agenda Items and/or Additional RFI’s
  Internal Control Issues
  a. USFR Compliance - March
  b. Accounting Records
  c. Cash – April/May
  d. Capital Assets
  e. Expenditures
  f. Procurement
  g. Payroll
  h. Financial Reports
  i. Student Attendance Reporting
  j. Student Accounts – Soon
  k. Auditor General Internal Controls – March
3:40 p.m. 9. Election of Chair and Co-Chair
3:45 p.m. 10. Committee Attendance
3:50 p.m. 11. Meeting Date/Time
3:55 p.m. 12. Report to the Governing Board
4:00 p.m. ADJOURNMENT

• One or more Committee members will/may participate by telephonic or video communications.
  a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
• All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.
Audit Committee Meeting
April 27, 2012 – 2:00 p.m.
Page 2

Future Meeting Dates
May 25, 2012
June 29, 2012
July – No meeting Scheduled