

TUCSON UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AUDIT COMMITTEE  
A G E N D A

TIME: March 30, 2012  
2:00 p.m.

PLACE: Board Conference Room  
Morrow Education Center  
1010 E. Tenth Street  
Tucson, Arizona 85719

2:00 p.m. Call to Order  
• Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS

2:05 p.m. 1. Approval of January 27, 2012 Minutes

STUDY/ACTION ITEMS

2:10 p.m. 2. Coordination with Outside Auditors

2:30 p.m. 3. Handling of Confidential Complaints

2:50 p.m. 4. Update of the RFP on the Payroll and Timekeeping Software

3:00 p.m. 5. ERP Status and Milestones and Monthly Reports

3:10 p.m. 6. Monthly Budget Update

3:20 p.m. 7. Proposed Agenda Items and/or Additional RFI's  
Internal Control Issues  
a. USFR Compliance - March  
b. Accounting Records  
c. Cash – April/May  
d. Capital Assets  
e. Expenditures  
f. Procurement  
g. Payroll  
h. Financial Reports  
i. Student Attendance Reporting  
j. Student Accounts – Soon  
k. Auditor General Internal Controls – March

3:30 p.m. 8. Election of Chair and Co-Chair

4:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
  - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

\*Future Agenda Topics

Reconciliation

Other

Audit Committee Meeting  
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Future Meeting Dates

April 27, 2012

May 25, 2012

June 29, 2012