

TUCSON UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AUDIT COMMITTEE  
AGENDA

TIME: March 27, 2015  
2:00 p.m.

PLACE: Board Conference Room  
Morrow Education Center  
1010 E. Tenth Street  
Tucson, Arizona 85719

2:00 p.m. Call to Order  
• Jimmy Lovelace, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS

2:05 p.m. 1. January 23, 2015 Minutes

INFORMATION ITEMS

2:08 p.m. 2. Introduction of Governing Board Members/Superintendent

STUDY/ACTION ITEMS

2:10 p.m. 3. Charter of the Governing Board Audit Committee (revision) from the February 10, and March 10, 2015, Regular Governing Board Meetings

2:40 p.m. 4. RFI No. 73 – After-the-Fact Purchases (Follow up from Committee questions at the January meeting)  
• Kevin Startt

2:50 p.m. 5. Schedule of Current Debt (Follow up from Committee questions at the January meeting)  
• Stuart Duncan

3:05 p.m. 6. Status of USFR and A133 and Cash Flow Projections  
• Karla Soto

3:20 p.m. 7. Outside Legal Opinion on Audit Committee functions, advice by District Legal Counsel, Committee ability to participate in procurement recommendation of Selection of Outside Auditors and other matters discussed in the Opinion  
• Julie Tolleson

3:35 p.m. 8. Semi-Annual Report to the Governing Board due at April 14 or May 12 Regular Board Meetings

3:55 p.m. 9. Proposed Agenda Items and/or Additional RFI's

Internal Control Issues

- a. USFR Compliance – Questionnaire Comments
- b. Accounting Records
- c. Cash Handling
- d. Capital Assets Control
- e. Expenditures
- f. Procurement
- g. Payroll
- h. Monthly Financial Reports
- i. Student Attendance Reporting
- j. Student Accounts
- k. Auditor General Internal Controls
- l. After-the-Fact Purchase Orders
- m. Annual Single Audit Reporting Package (Each Year)
- n. Update on ERP Process
- o. Consolidation of Advertising
- p. Internal Auditor Status

3:55 p.m. 10. Meeting Date/Time

4:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
  - a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

Future Meeting Dates

April 24, 2014  
May 22, 2015  
June 26, 2015