

TUCSON UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD AUDIT COMMITTEE  
A G E N D A

TIME: February 19, 2009  
2:30 p.m.

PLACE: Board Room  
Morrow Education Center  
1010 E. Tenth Street  
Tucson, Arizona 85719

2:30 p.m. Call to Order  
• Cliff Altfeld, Chair

ACTION ITEMS

2:30 p.m. 1. Approval of January 22, 2009 Minutes

STUDY/ACTION ITEMS

2:30 p.m. 2. Welcome to Committee Members – Orientation Materials to include  
• Copy of CAFR  
• Copy of Audit Committee Charter  
• Pamphlet on Internal Controls – Sandy Parker  
• School Finance Article – Cliff Altfeld  
• Open Meeting Law Brochure and TUSD Map

2:45 p.m. 3. Study Session with State Auditor General Attorney  
• Topic for Audit Committee

3:45 p.m. 4. RFI Tracking – RFI 35 and RFI 36

3:50 p.m. 5. Hiring Internal Auditor Proposal  
• Loretta Peto

4:00 p.m. 6. Changes to Complaint Procedure  
• Cliff Altfeld

4:10 p.m. 7. Regarding RFP for External Auditor  
• Sandy Parker and Loretta Peto

4:20 p.m. 8. Status of External Audit

4:30 p.m. 9. Equipment Tracking Policy Modification

4:40 p.m. 10. Discussion of ERP Systems

4:50 p.m. 11. \*Proposed Agenda Items and/or Additional RFI's

5:00 p.m. ADJOURNMENT

- One or more Committee members will/may participate by telephonic or video communications.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
- All times are approximate and any agenda item may be taken up after the 2:30 p.m. meeting time.

\*Future Agenda Topics

March	Manage audit financial recommendations
March	Semi-annual report to Governing Board
June	Terms of committee members
	Reconciliation
	Training session for new audit committee members
	Other

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Future Meeting Dates

March 26, 2009

April 23, 2009

May 28, 2009