TIME: February 17, 2012
PLACE: Board Conference Room
        Morrow Education Center
        1010 E. Tenth Street
        Tucson, Arizona  85719

2:00 p.m. Call to Order
          • Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS
2:05 p.m.  1. Approval of January 27, 2012 Minutes

STUDY/ACTION ITEMS
2:10 p.m.  2. Coordination with Outside Auditors
2:30 p.m.  3. Handling of Confidential Complaints
2:50 p.m.  4. Update of the RFP on the Payroll and Timekeeping Software
3:00 p.m.  5. ERP Status and Milestones and Monthly Reports
3:10 p.m.  6. Monthly Budget Update
3:20 p.m.  7. Proposed Agenda Items and/or Additional RFI’s
          Internal Control Issues
          a. USFR Compliance - March
          b. Accounting Records
          c. Cash – April/May
          d. Capital Assets
          e. Expenditures
          f. Procurement
          g. Payroll
          h. Financial Reports
          i. Student Attendance Reporting
          j. Student Accounts – Soon
          k. Auditor General Internal Controls – March

3:30 p.m.  8. Election of Chair and Co-Chair

4:00 p.m.  ADJOURNMENT

• One or more Committee members will/may participate by telephonic or video communications.
  a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of
     Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
• All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

*Future Agenda Topics
  Reconciliation
  Other
Future Meeting Dates
March 30, 2012
April 27, 2012
May 25, 2012