TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AUDIT COMMITTEE
A G E N D A

TIME: January 27, 2012
2:00 p.m. 

PLACE: Board Conference Room 
Morrow Education Center 
1010 E. Tenth Street 
Tucson, Arizona 85719

2:00 p.m. Call to Order
  • Clifford Altfeld, Chair

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS
2:02 p.m. 1. Approval of December 16, 2011 Minutes

STUDY/ACTION ITEMS
2:03 p.m. 2. Coordination of Committee Work, Outside Audits and CAFR
  • Heinfeld, Meech & Co. – Sara Specht

3:15 p.m. 3. Study Session on School Finance
  • Adrianne Sanchez

3:35 p.m. 4. Update of the RFP on the Payroll and Timekeeping Software

3:40 p.m. 5. ERP Status and Milestones and Monthly Reports

3:45 p.m. 6. Monthly Budget Update

3:50 p.m. 7. Handling of Confidential Reporting of Financial Improprieties

4:00 p.m. 8. Proposed Agenda Items and/or Additional RFI’s
  Internal Control Issues
  a. USFR Compliance - March
  b. Accounting Records
  c. Cash – April/May
  d. Capital Assets
  e. Expenditures
  f. Procurement
  g. Payroll
  h. Financial Reports
  i. Student Attendance Reporting
  j. Student Accounts – Soon
  k. Auditor General Internal Controls – March

4:00 p.m. ADJOURNMENT

• One or more Committee members will/may participate by telephonic or video communications.
  a) Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting, Director of
     Staff Services to the Governing Board at 225-6070. Requests should be made as early as possible to arrange the accommodation.
• All times are approximate and any agenda item may be taken up after the 2:00 p.m. meeting time.

*Future Agenda Topics
  Reconciliation
  Other
Future Meeting Dates
February 17, 2012
March 30, 2012
April 27, 2012