

TUCSON UNIFIED SCHOOL DISTRICT
GOVERNING BOARD
AUDIT COMMITTEE
AGENDA FOR AUDIT MEETING*

TIME: November 17, 2017
2:00 p.m.

PLACE: Board Conference Room
Morrow Education Center
1010 E. Tenth Street
Tucson, Arizona 85719

2:00 p.m. CALL MEETING TO ORDER

2:00 p.m. CALL TO THE AUDIENCE

ACTION ITEMS

2:05 p.m. 1. September 29, Minutes

2:08 p.m. 2. October 20, 2017

STUDY/ACTION ITEMS

2:10 p.m. 3. JTED Report
• Demetrius Lee
• Charles McCollum

2:25 p.m. 4. Internal Auditor Update Report
• Demetrius Lee

2:40 p.m. 5. Approval of Internal Audit Documents and Related Policies Board Agenda
Items from the November 14, 2017 Regular Board meeting
• Demetrius Lee

2:45 p.m. 6. Complaint Process
• Mail Box – Update on Address
• List of Pending Complaints

2:55 p.m. 7. FY18 Expenditure Update
• Renee Weatherless

3:10 p.m. 8. Meeting Date/Time

3:15 p.m. 9. Future Agenda Item(s)

ACTION ITEM

MOTION AND VOTE TO RECESS AUDIT COMMITTEE MEETING TO
EXECUTIVE SESSION

3:20 p.m. 1. Schedule an executive meeting at this time to consider the following matters:

- A. Legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4)); and consideration of records exempt by law from public inspection (A)(2)

1) RFP Specifications

MOTION AND VOTE TO ADJOURN EXECUTIVE MEETING AND RECONVENE REGULAR MEETING – approx. 3:40 p.m.

- 3:40 p.m. 10. Review of External Audit Services Sealed Solicitation Process
Timeline/Information
• Kevin Startt
- 3:55 p.m. 11. Appointment of Audit Committee Members to serve on the External Audit Services RFP Committee
• Rachel Wall
- 4:00 p.m. ADJOURNMENT

ADJOURNMENT

- One or more Audit Committee members will/may participate by telephonic or video communications.
- Names and details, including available support documents, may be obtained during regular business hours at the TUSD Governing Board Office.
- Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Translations/Interpretations Services at 225-4672. Requests should be made as early as possible to arrange the accommodation.
- Upon request, TUSD will provide a certified interpreter to interpret Audit Committee meetings whenever possible. Please contact Translations/Interpretations Services at 225-4672 at least 72 hours prior to the event. Every effort will be made to honor requests for interpretation services made with less than 72 hours' notice.
- Previa petición, TUSD proporcionará un intérprete certificado para interpretar la agenda de el comité de Audité o de proporcionar los servicios de interpretación en la reuniones de la Mesa Directiva cuando sea posible. Favor de contactar los Servicios de Traducción/Interpretación al teléfono 225-4672 cuando menos 72 horas antes del evento. Se hará todo lo posible para proporcionar los servicios de interpretación realizados con menos de 72 horas de anticipación.
- If authorized by a majority vote of the members of the Audit Committee, any matter on the open meeting agenda may be discussed in executive session for the purpose of obtaining legal advice thereon, pursuant to A.R.S. 38-431.03 (A)(3). The executive session will be held immediately after the vote and will not be open to the public.

Future Meeting Dates

December 15, 2017

January 26, 2018

February 16, 2018